Gas Industry Standards Board
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TO:	GISB XML Subcommittee Distribution List & Posting for Interested Industry Participants
FROM:	Jo Ann Garcia, Director, GISB Bill Hunsicker, co-chairman, GISB XML Subcommittee Peter Goldberg, co-chairman, GISB XML Subcommittee
RE:	Final Minutes from the GISB XML Subcommittee Meeting
DATE:	April 5, 2001

GAS INDUSTRY STANDARDS BOARD

GISB XML SUBCOMMITTEE MEETING & CONFERENCE CALL

9:00 a.m. to 4:00 p.m. Central, April 4, 2001

FINAL MINUTES

I. Administrative

The meeting was called to order at 9:15 a.m. central. Mr. Hunsicker welcomed the participants. The participants identified themselves and Mr. Hunsicker gave the GISB antitrust statement. Ms. Van Pelt provided housekeeping information for the CMS office. Mr. Hunsicker chaired the meeting. The agenda was adopted with a modification to add a guest speaker. The minutes of March 6, 2001 meeting were adopted as final with modifications.

II. Review of the XML Structures for the Short-Term Contract for Purchase and Sale of Natural Gas, SML schema, and Implementation Guide prepared by Mr. Hunsicker

The group started the discussion with the base Contract implementation guide that had been provided as a work paper with Mr. Hunsicker leading the discussion showing the changes he had added since the last discussion. Continuation of discussion of the Implementation Guide produced modifications that Mr. Hunsicker will make and send out before the next meeting. There was a concern that the field length for the item, Special Provisions, was not adequate. Mr. Hunsicker explained that it could be repeated as many times as was needed, but it was suggested that perhaps there was an alternative since some provisions would be rather lengthy. Mr. Lehn volunteered to do some research and come up with an answer to the question of an alternative method. Some concern was expressed regarding the intent of the Contracts Subcommittee on some of the items such as the use of the blank lines which the committee was assuming were intended for an address. It was suggested that a clarification from the Contracts Subcommittee might be in order. A discussion of the additions to the implementation guide and schema of the contract for this pilot were being requested and that they should be taken to the Contracts Subcommittee so that they would not be lost because the requester thought they were being added by this committee. It was agreed that these additions were only for the pilot and anyone asking for permanent changes to the contract should attend a Contracts Subcommittee meeting and make the recommendations.

III. Further discussion the first pilot test

The participants of the first pilot test were not on the call and no report was made.

IV. Guest Speaker

Ms. Van Pelt invited Ms. Melanie McCarthy of DISA to speak to the group and give an update on DISA's efforts on XML and the joint core group effort. This effort is named Core Components headed by Mark Crawford. This is a template group to create the core components of the business processes and a maintenance group. Ms. McCarthy stated the official release of the Core components would be December 2001. When asked what was the biggest issue to be addressed, Ms. McCarthy stated it was the interoperability issues. She suggested that the best strategy for a company was to build a model or as many models as were necessary and if a good model was built, you only had to make changes to it to accomplish the companies needs. She sated that with a strong basis of models a company could handle whatever came down after X12. Mr. Lehn asked if DISA would be ready for retrofit by January 2002 and Ms. McCarthy said yes, in all probability they would be ready for retrofit by September. Ms. McCarthy noted there would be a meeting in St. Louis on June 3-8 at the Regal River Front Hotel if anyone was interested in attending. She stated there was also to be a meeting in September in Rotterdam. The group thanked Ms. McCarthy for taking the time to give the update.

Discussion continued on the Transaction Confirmation part of the base contract with Mr. Hunsicker agreeing to make the changes to the Implementation Guide and schema for the next meeting.

V. Assignments, Next Meeting & Adjourn

The meeting adjourned at 4:00 p.m. The next meeting will be a face-to-face hosted by Enron in Houston on May 1-2, 2001.

The agenda for the next meeting will include:

- XML Implementation Guide for the Short-Term Contract for Purchase and Sale of Natural Gas, Exhibit A, as prepared by Mr. Hunsicker.
- further discussion on the first pilot test.

VI. Attendees April 10, 2001

GISB Member	Voter	Attendee	Representing Organization
GISB Office:			
		Garcia, Jo Ann	GISB
LDCs:			
✓	✓	Shahan, Mike	Dominion Resources
Pipelines:			
✓	✓	Van Pelt, Kim	CMS Energy – Panhandle Eastern
✓	✓	Lehn, Terry	Enron Transportation Services–Florida Gas
✓	✓	Hess, Theresa	Enron Transportation Services
✓	✓	Keisler, Jim	Williams Gas Pipeline
Services:			
✓	✓	McMahon, Gina	BTUWatch, Inc.
✓	✓	Greif, Donna	Enron Services
✔	✓	**Hunsicker, Bill**	**Excelergy**