



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB XML Subcommittee Participants & Posting for Interested Industry Participants

FROM: Rae McQuade, GISB Executive Director
Bill Hunsicker, GISB XML Subcommittee Chairman

CC: Carl Caldwell, EDM Subcommittee Co-chair
Dick Brooks, EDM Subcommittee Co-chair
Brandon Siegel, EDM Subcommittee Co-chair

RE: Announcement of the First Meeting of the XML Subcommittee – April 10, 2000

DATE: March 20, 2000

Dear GISB Members and Interested Industry Participants,

At the Executive Committee meeting in February, the Executive Committee assigned request no. R99002 to the EDM Subcommittee. The chairs have assigned this to a task force to address the XML issues raised in the request and in the annual plan. The first meeting of the group is scheduled for April 10, hosted by Excelergy in Boston. The meeting time is scheduled for 1:00 p.m. to 5:00 p.m. It should be determined shortly if conferencing calling is available for this meeting.

This group is chaired by Bill Hunsicker. His contact information can be found below:

Bill Hunsicker	Excelergy Director, Electronic Commerce Phone: 610-926-7155 Fax: 610-916-1975 email: bill.hunsicker@excelergy.com
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Please join me in thanking Excelergy and Mr. Hunsicker in volunteering his time to lead this effort. An agenda and work papers are attached to this notice and will be posted on the GISB Home Page shortly for this first meeting.

If you or other representatives of your company would like your email address to be maintained on an email distribution list for this subcommittee, please forward your name, email address, phone and fax to the GISB office. GISB follows a privacy policy and will not provide your email address to other groups for their use.

We look forward to seeing you at the meeting.

Best Regards,

Rae McQuade

Attachments: Announcement, Draft Agenda and XML Resources



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GAS INDUSTRY STANDARDS BOARD XML SUBCOMMITTEE MEETING

Excelergy Offices, 181 Spring Street, Lexington, Massachusetts

Monday, April 10 - 1:00 p.m. to 5:00 p.m.

DRAFT AGENDA

- 1:00 p.m. 1. Welcome
- Antitrust Guidelines
 - Welcome to members and attendees
 - Adoption of Agenda
 - Adoption of Bill Hunsicker as Chairman
- 1:30 p.m. 2. Task Force Process
- Recommended voting rules to propose to the EC (segment balanced or simple majority single vote per company represented at the meeting)
 - Use of, submitting and posting work papers
 - Task Force charge
- 2:00 p.m. 3. Description of XML
- Brief description of XML and current state of the industry
 - Where to find additional resources on XML
 - How XML could fit into the current set of GISB standards
- 3:00 p.m. 4. Preparation of Report to the Executive Committee
- What questions should be answered by the report?
 - What are the components of the report?
 - Solicitation of work papers and comments for the questions and components of the report
 - Timing - for comments, for draft of report, for expectation of when this can be presented to the Executive Committee
- 4:30 p.m. 5. Wrap-up
- Assignments and deadlines
 - Next meeting arrangements
 - Status to be given to the Executive Committee on April 13
- 5:00 p.m. Adjourn