



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

via email and posting

TO: GISB XML Subcommittee Participants

FROM: Rae McQuade, GISB Executive Director
Bill Hunsicker, GISB XML Subcommittee Co-Chair
Peter Goldberg, GISB XML Subcommittee Co-Chair

CC: Carl Caldwell, EDM Subcommittee Co-chair
Dick Brooks, EDM Subcommittee Co-chair
Leigh Spangler, EDM Subcommittee Co-chair

RE: Announcement of Meeting of the XML Subcommittee – January 8, 2001

DATE: January 4, 2001

Dear XML Subcommittee Participants,

The subcommittee meeting scheduled for January 8 will review the attached draft plan, discuss the pilot test project, confirm completion dates and where possible, solicit volunteers to take responsibility for each of the action items. The specifics for the upcoming meeting/conference call for the XML Subcommittee are:

- **Date/Time:** Monday, January 8, 2001, 9:00 am to 4:00 pm central
- **Sponsor:** Keith Sappenfield, Reliant Energy
- **Conference Call:** For Houston callers: (713) 207-5558 password 123789
For toll free callers: (888) 750-6722 password 123789
(If you have difficulty reaching this conference call, please contact Gena Skovran at (713) 207-5262. – Please do not put your phone on hold – it will cause beeping or music on the line. You can disconnect and call back at your convenience. Cell phones may cause interference and distortion on the line and are not suggested.)
- **Location (in Person):** Reliant Energy Offices in Downtown Houston
Reliant Energy Plaza, 1111 Louisiana, Houston, Texas, 77002, Room 4269
Phone: (713) 207-5570
Security Desk Reference: Attendees must check at the security desk. Please reference Keith Sappenfield, extension 75570, 42nd Floor.
- **Nearby Hotels:** Hyatt Regency, 713-654-1234 (across the street)
Four Seasons, 713-654-1300 (several blocks)
Lancaster, 713-228-9500 (several blocks)
Warwick Hotel, 713-526-1991 (short cab ride)

Please RSVP to Veronica Thomason (gisb@aol.com), indicating if you are attending via conference call or in person. Morning refreshments and lunch will be provided by Reliant Energy.



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This group is chaired by Bill Hunsicker and Peter Goldberg. Their contact information can be found below:

Bill Hunsicker

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Director, Electronic Commerce
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Fax: 610-916-1975
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Peter Goldberg

Westcoast Energy
SP and S Consultant
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email: pgoldberg@wei.org

Attached is a draft agenda, and also attached for this meeting is a draft plan. If you or other representatives of your company would like your email address to be maintained on an email distribution list for this subcommittee, please forward your name, email address, phone and fax to the GISB office. GISB follows a privacy policy and will not provide your email address to other groups for their use.

We look forward to seeing you at the meeting or hearing from you on the conference call.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD XML SUBCOMMITTEE MEETING

Meeting/Teleconference Call

Monday, January 8, 2001 - 9:00 a.m. to 4:00 p.m. central

DRAFT AGENDA

- 9:00 a.m. 1. Welcome
- Antitrust Guidelines
 - Welcome to members and attendees
 - Roll call
 - Adoption of Agenda
 - Adoption of Draft Minutes of December 4, 2000
- 9:15 a.m. 2. Action Plan
- Review of directive, plan description and action items
 - Begin work on the action plan items:
 - Discuss each item, find sponsors and assignments, confirm completion dates
 - For the pilot test, determine how to conduct the pilot test and for which business transaction(s) the test(s) should be conducted.
- (Lunch is provided by Reliant Energy)
- 3:45 p.m. 3. Wrap-up
- Review of assignments and deadlines
 - Next meeting arrangements
- 4:00 p.m. 4. Adjourn



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Gas Industry Standards Board XML Subcommittee Distribution List

GISB follows a privacy policy and will not distribute contact information. If you would like your name removed from this distribution list, please notify the GISB office. If you would like to be added to this distribution list, please provide your name, company, email address, phone number and fax number to the GISB office (gisb@aol.com).

Name	Organization
Barnum, Betty	CMS Energy - Panhandle Eastern
Brooks, Dick	Group 8760
Buccigross, Jim	Group 8760
Caldwell, Carl	CGI
Corcoran, Cynthia	Corcoran Law Firm
Culpepper, Bill	Southern Energy Marketing Company
Daggett, Gerri	Excelergy
Darnell, Dave	Systrends
Davis, Dale	Williams Gas Pipeline
Draemer, Mary	Transwestern Gas Pipeline
Goldberg, Peter	Westcoast Energy (Pipeline & Field Services)
Gossett, Karen	Koch Gateway Pipeline Company
Hamilton, Richard	Williams Gas Pipeline
Harmon, Bill	ECOM Worldwide
Hawley, Rick	Latitude Technologies
Heal, George	Proxicom
Hess, Theresa	Enron Gas Pipeline Group
Hopkins, Tammy	Enron Gas Pipeline Group
Hunsicker, Bill	Excelergy
Kardas, Joe	National Fuel Gas Supply
Keisler, Jim	Williams Gas Pipeline
Kerver, Ronald B.	Consumers Energy
Lehn, Terry	Enron North America
Link, Kurt	WBI Holdings
Marsh, Andrew	Westcoast Energy (Pipeline & Field Services)
Mastin, Wayne	SCT Corp.



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Name	Organization
Matthews, Brian	WBI Holdings
McNeil, Brian	Excelergy
McQuade, Rae	GISB
Mercer, Lynn	NrG Information Services
Munson, Sylvia	Altra Energy Technologies
Novak, Mike	National Fuel Gas Distribution
Oliver, Emmett	Reliant Energy Gas Transmission
Pauza, Tony	Great Lakes Gas Transmission
Payne, Gary	Enron Administrative Corp.
Perrin, Mark	PanCanadian Petroleum
Pfeifer, Dave	Akili
Phillips, Joyce	PanCanadian Petroleum
Pilch, Joe	XML Solutions
Sappenfield, Keith	Reliant Energy
Shahan, Mike	Dominion Resources - Peoples Natural Gas
Shiman, Leon	Shiman Associates Inc
Sicignano, Andy	Enron North America
Siegel, Brandon	Excelergy
Sinclair, Paul	Southern Energy Marketing Company
Smith, John	Dominion Resources
Solakian, Chris	ANR
Spangler, Leigh	Latitude Technologies
Stender, Mike	El Paso Energy
Stengel, Eric	Ameren Corp.
Stubblefield, Debbie	Corcoran Law Firm
Tsucas, John	AT Kearney
Van Pelt, Kim	CMS Energy - Panhandle Eastern
Young, Randy	Koch Gateway Pipeline
Zastawny, Darren	NrG Information Services