

# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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November 11, 2002

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Jim Buccigross, NAESB Executive Committee Chairman  
Rae McQuade, NAESB Executive Director  
**RE:** NAESB WGQ Executive Committee Conference Call – November 15, 2002

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Dear WGQ EC Members and Interested Parties,

To participate in the upcoming conference call on Friday November 15 from 10:00 to 11:00 am central, please call the NAESB Office (713-356-0060) for conference calling instructions. The agenda is shown below and a 2003 annual plan resulting from the October 25 conference call is posted on the NAESB web site (<http://www/naesb/org/ec.htm>) as a working paper. We hope to take once last look at this plan, endorse it (simple majority vote of the WGQ EC members on the phone), and forward it on to the Board of Directors for their consideration on November 21. If you need additional information or experience difficulty accessing the documents, please call the NAESB office at (713) 356-0060.

Best Regards, NAESB Office

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**WGQ Executive Committee Conference Call on the WGQ 2003 Annual Plan**

**Friday, November 15, 2002 – 1:00 p.m. to 4:00 pm**

*PLEASE CALL THE NAESB OFFICE (713-356-0060) FOR CONFERENCE CALLING INSTRUCTIONS*

**MEETING ANNOUNCEMENT & AGENDA**

- |            |    |  |
|------------|----|--|
| 10:00 a.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li></ul> |
| 10:15 a.m. | 2. | Review of Discussion Draft and Vote to Endorse Plan  |
| 10:50 a.m. | 3. | Next Steps   |
| 11:00 a.m. | 4. | Adjourn  |

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## NAESB Wholesale Gas Quadrant Executive Committee Members

<b>End User Segment</b>		<b>Term Ending:</b>
Diane McVicker	Principal, Fuel Supply Analyst, Salt River Project	Dec 31, 2002
Bill Hebenstreit	Vice President Contract Services, El Paso Merchant Energy	Dec 31, 2002
Kelly Daly	Partner, Morrison & Hecker, rep. Arizona Public Service Co.	Dec 31, 2004
Dona Gussow	Contracts Coordinator, Florida Power and Light	Dec 31, 2003
Tina Burnett	Natural Gas Operations Administrator, Boeing	Dec 31, 2003
<b>LDC Segment</b>		<b>Term Ending:</b>
Rodger Schwecke	Senior Pipeline Products Manager, Southern California Gas	Dec 31, 2002
Dolores Chezar	Director, Regulatory Policy, KeySpan Energy	Dec 31, 2002
Chris Maturo	Manager, Energy Access System Project, NIPSCO Industries	Dec 31, 2004
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	Dec 31, 2003
Steve Sullivan	Regulatory Manager of Gas Supply, Consolidated Edison of NY	Dec 31, 2003
<b>Pipeline Segment</b>		<b>Term Ending:</b>
Mark Gracey	Consultant – Business Processes, Tennessee Gas Pipeline Co.	Dec 31, 2002
Bill Griffith	Director, Transmission & Storage, Colorado Interstate Gas Co.	Dec 31, 2002
Dale Davis	Team Leader, Williams Gas Pipelines	Dec 31, 2004
Randy Young	Gulf South Pipeline	Dec 31, 2003
Kim Van Pelt	GISB Coordinator, CMS Panhandle Eastern Pipeline	Dec 31, 2003
<b>Producer Segment</b>		<b>Term Ending:</b>
Lauren Kaestner	Regulatory Consultant, BP Amoco	Dec 31, 2002
Paul Keeler	Managing Attorney, Marketing, Burlington Resources	Dec 31, 2002
Sheri Hesslington	Dominion Exploration	Dec 31, 2004
Richard Smith	Director, Regulatory Affairs, ExxonMobil	Dec 31, 2003
V A C A N C Y	V A C A N C Y	Dec 31, 2003
<b>Services Segment</b>		<b>Term Ending:</b>
V A C A N C Y	V A C A N C Y	Dec 31, 2002
Carl Caldwell	Director, Consulting Services, CGI	Dec 31, 2002
Leigh Spangler	CEO, Latitude Technologies	Dec 31, 2004
Jim Buccigross	Vice President, 8760 Inc.	Dec 31, 2003
Keith Sappenfield	Director, EnCana Energy Services	Dec 31, 2003

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## NORTH AMERICAN ENERGY STANDARDS BOARD Draft 2003 ANNUAL PLAN - WHOLESALE GAS QUADRANT

Item Description	Completion <sup>1</sup>	Assignment
<b>Contracts</b>		
1 Complete the Credit Annex for the contract for purchases and sales of natural gas.	2 <sup>nd</sup> Qtr 2003	Contracts Subcommittee
2 Develop the Mexican Addendum to the base contract for purchase and sales of natural gas.	4 <sup>th</sup> Qtr 2003	Contracts Subcommittee
<b>Electronic Delivery Mechanisms and Related Activities</b>		
3 Preparation of documents and submission of EDM standards to ANSI for approval as ANSI standards.	4 <sup>th</sup> Qtr 2003	EDM Subcommittee
4 Explore additional possibilities for partnership with the Department of Energy.	4 <sup>th</sup> Qtr 2003	EC Officers
5 Review and enhance security standards as required by technological changes.	2 <sup>nd</sup> Qtr 2003	EDM Subcommittee
6 Review of minimum technical characteristics in Appendices C, D, and E of the EDM Manual	2 <sup>nd</sup> Qtr 2003	EDM Subcommittee
<b>Standards Implementation</b>		
7 Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been Ordered and non-policy oriented aspects of Creditworthiness.	2 <sup>nd</sup> Qtr 2003	Business Practices Subcommittee

### Provisional Activities<sup>2</sup>

Examine report and determine if an "energy day" standard is needed, including assessment of changes to existing GISB standards.

Remand of FERC Order 637 Issues - (1) forward-backward haul to the same point, and (2) Right of First Refusal.

Determine if a model financial hedging agreement is feasible and if so develop a model financial hedging agreement.

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<sup>1</sup> Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

<sup>2</sup> To the extent that it is determined that any of the provisional activities should be worked upon during the year, the Board has the discretion to modify the annual plan.

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<b>Item Description</b>	<b>Completion<sup>1</sup></b>	<b>Assignment</b>
Develop standards as necessary to implement the FERC order are a result of Docket No. RM01-10-000 (Affiliate Order).		
Build an electronic contract for the base contract for purchase and sales of natural gas.		
<b>Program of Standards Maintenance &amp; Fully Staffed Standards Work<sup>3</sup></b>		
Business Practice Requests	Ongoing	Assigned by the EC on a request by request basis
Continue review against plan for migration to ANSI ASC X12 new versions as needed and coordinate such activities with DISA.	Ongoing	ANSI (X12) Subcommittee
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC on a request by request basis
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC on a request by request basis
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC on a request by request basis

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<sup>3</sup> This work is considered routine maintenance and thus the items are not separately numbered.