



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

via email

TO: NAESB Wholesale Gas Quadrant (WGQ) Board of Directors and Executive Committee Leadership

FROM: Rae McQuade, NAESB Executive Director
Todd Oncken, NAESB Deputy Director

RE: NAESB WGQ Board of Directors and Executive Committee Leadership Conference Call

DATE: December 1, 2003

Dear NAESB WGQ Board Members,

A WGQ Board and Executive Committee Leadership conference call was held on December 1, 2003. The conference call provided a forum for WGQ Board members and EC subcommittee leadership to discuss quadrant-specific topics in advance of the December 4, 2003 NAESB Board meeting. Additionally, the conference call provided an opportunity for participants to become acquainted with Mr. Stepenovitch, the new WGQ Board vice chair.

Board and EC Leadership Conference Call

Monday, December 1, 2003

Notes:

- The 11-10-03 meeting with Chairman Wood, and subsequent letter from Chairman Wood providing the issues he highlighted from the meeting, was briefly discussed. It was noted some items and dates in the letter were surprising. NAESB's role regarding LNG issues was briefly discussed. It was noted that a representative from Commissioner Brownell's office was present at the meeting.
- The agenda for the 12-04-03 Board meeting was reviewed and discussed at length. Most discussion surrounded the financial report and resolution supporting conference call assessments. After the discussions participants were left with a greater understanding of the proposal. Concern was expressed regarding the impact of the assessment on meeting participation and recruitment efforts. It was noted that a report would be given at each Board meeting regarding the results - both in participation and finances, should the 2004 budget be approved including the assumption of charging for calls.
- Mr. Buccigross stated there would be a potential modification to the 2004 Annual Plan after it is considered by the Board on 12-04-03 consistent with the quadrant assignment of Request R03031. He said the EC has not determined whether the request requires a specific item or if the request could be worked on as standards maintenance.
- All participants found the meeting informative and helpful. It was decided to schedule subsequent conference calls approximately two weeks prior to each Board meeting. Additionally, it was decided that additional calls could be scheduled prior to Managing Committee meetings at Mr. Stepenovitch's discretion. It was decided conference calls would be preferable to meetings going forward.



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Attendance:

WGQ	Attendee	Organization
Board & EC	Jim Buccigross	Group 8760
Board	Adrian Chapman	Washington Gas
Board	Walter DeForest	National Fuel Gas Distribution
Board	Tim Kelley	Connecticut Natural Gas
Board	Richard Kruse	Duke Energy
Board	Terry McGill	Enbridge
Board	Randy Mills	Chevron Texaco
Board	Ron Mucci	Williams
Board & EC	Keith Sappenfield	Encana Corporation
Board	Joe Stepenovitch	Florida Power & Light
EC	Tina Burnett	The Boeing Company
EC	Suzanne Calcagno	UBS Energy
EC	Dale Davis	Williams Gas Pipeline
EC	Mark Gracey	Tennessee Gas Pipeline
EC	Dona Gussow	Florida Power & Light
EC	Sheri Heslington	Dominion Exploration
EC	Michael Novak	National Fuel
EC	Leigh Spangler	Latitude Technologies
EC	Kim Van Pelt	Panhandle Eastern Pipeline
	Christopher Burden	Williams Gas Pipeline
	Pete Connor	NiSource
	Marcy McCain	Duke Energy Gas Transmission
	Carlos Tillet	Peco Energy

Best Regards,

Todd