



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Standards Review Subcommittee (SRS) Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Wholesale Electric Quadrant Standards Review Subcommittee Meeting  
Announcement, Agenda, and Request For Work Papers - May 8, 2003  
**DATE:** April 16, 2003

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Dear WEQ SRS Interested Parties,

As previously announced, the **SRS will meet in Houston on May 8, from 10:00 a.m. to 3:00 p.m. central, at the NAESB offices**, and the meeting location information including nearby hotels and maps can be downloaded from the NAESB web site for the SRS, ([http://www.naesb.org/weq\\_standards\\_review.htm](http://www.naesb.org/weq_standards_review.htm)). Work papers will be posted for the meeting, including any comments received regarding the request for comments on the NERC SARs currently out for comment. A draft agenda is shown following.

**Request for Work Papers:** To prepare for the meeting, the two SARs noted on the agenda are posted as work papers for this meeting along with an analysis. The subcommittee would appreciate any work papers prepared in advance of the meeting that assess the degree of impact on the marketplace of the reliability standards that would be developed and implemented as noted in the SARs. The degree of impact may provide insight into whether complementary business practice standards are needed, and if so, what form they should take.

The work papers should answer the following questions:

- (1) For the given SAR, what is the degree of impact on the marketplace for the implementation of the reliability standards? Please explain.
- (2) Does the degree of impact merit a review of possible complementary business practices?
- (3) If so, what types of business practices standards would be needed?

The work papers should be forwarded electronically to the NAESB office in advance of the meeting ([naesb@aol.com](mailto:naesb@aol.com)), and include contact information from the submitter (name, organization, phone number and email address). The work papers will be posted for the meeting.

Please call the office (713-356-0060) for call-in instructions if you would like to participate but are unable to travel to the meeting. Charles Yeung of Reliant Energy and Raj Rana of AEP will preside over the meeting. This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.



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## **WHOLESALE ELECTRIC QUADRANT STANDARDS REVIEW SUBCOMMITTEE MEETING DRAFT AGENDA**

May 8, 2003 – Houston, Texas

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|------------------|-----|---|
| 10:00 am Central | 1.  | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to attendees</li><li>• Review of Subcommittee Process</li></ul>  |
|                  | 2.  | Adoption of Agenda  |
|                  | 3.  | Approval of Draft SRS Minutes, 3-07-03  |
|                  | 4.  | NERC SAR: Coordinate Interchange Transactions SAR, v. 3 <ul style="list-style-type: none"><li>• Review of SAR and analysis and any work papers provided</li><li>• Discussion and determination of if any NAESB complementary standards are needed.</li><li>• Preparation of request form if it is determined that standards are needed.</li></ul> |
|                  | 5.  | Coordinate Operations SAR, v. 2 <ul style="list-style-type: none"><li>• Review of SAR and analysis and any work papers provided</li><li>• Discussion and determination of if any NAESB complementary standards are needed.</li><li>• Preparation of request form if it is determined that standards are needed.</li></ul>                         |
|                  | 6.  | Discussion of the following NERC SARs and Completion of Initial Template <ul style="list-style-type: none"><li>• Urgent Action: Cyber-Security SAR</li><li>• Determine Facility Ratings, Operational Limits and Transfer Capability.</li></ul>  |
|                  | 7.  | Identification of other SARs for discussion   |
|                  | 8.  | Discussion on coordination and transfer of information with NERC to avoid requiring members to fully participate in both processes  |
|                  | 9.  | Calendar of Meetings  |
|                  | 10. | Other Business  |
| 3:00 pm Central  | 11. | Adjourn   |