



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Master Services Agreement Task Force Conference Call  
Participants and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** Conference Call April 21, 2003

**DATE:** April 17, 2003

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Dear NAESB WEQ Master Services Agreement (MSA) Task Force participants,

At the Contracts Subcommittee meeting on January 28, it was determined to set up the MSA task force. As noted in the minutes of that meeting:

“The Master Service Agreements Task Force is charged with identifying controversial or unaddressed issues of Master Service or Netting agreements and providing a status report of those issues defined at the next WGQ Contracts Subcommittee meeting. The following participants volunteered to work on the Master Service Agreements Task Force: Mr. Bunkin (point person), Mr. Dison, Mr. Johnson, Mr. Corneli, Mr. Small, Ms. Russo, Mr. Miller, Kimberly, Ms. Lauderdale (point person), Mr. Crespo (point person), Ms. Silvey, Mr. Johnson, Mr. Sayuk, and Mr. Oberski.”

As such, several conference calls have been held, and a report on initial progress was given at the March 5 WEQ Contracts Subcommittee meeting. A draft agenda for 4-21 is shown following. The work papers as they are posted may be downloaded from the NAESB web site, ([http://www.naesb.org/weq\\_contracts.htm](http://www.naesb.org/weq_contracts.htm)). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

This, as with all NAESB meetings, is an open meeting. Ms. Lauderdale, Mr. Bunkin and Mr. Crespo will lead the call. We look forward to your attendance.

Best Regards,  
*Rae McQuade*

### **Draft Agenda**

1. Welcome
  - Antitrust Guidelines
  - Welcome to attendees
  - Adoption of Agenda
  - Adoption of Draft Minutes
2. Review and Discussion of March 5 WEQ Contracts Subcommittee motions relating to the MSA Task Force
3. Discussion of actions to fulfill the March 5 assignment
4. Other Business
5. Adjourn