



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB WEQ Master Services Agreement Task Force Conference Call
Participants and Posting for Interested Parties

FROM: Rae McQuade, Executive Director

RE: Conference Call March 3, 2003

DATE: February 19, 2003

Dear NAESB WEQ Master Services Agreement (MSA) Task Force participants,

At the Contracts Subcommittee meeting on January 28, it was determined to set up the MSA task force. As noted in the minutes of that meeting:

“The Master Service Agreements Task Force is charged with identifying controversial or unaddressed issues of Master Service or Netting agreements and providing a status report of those issues defined at the next WGQ Contracts Subcommittee meeting. The following participants volunteered to work on the Master Service Agreements Task Force: Mr. Bunkin (point person), Mr. Dison, Mr. Johnson, Mr. Corneli, Mr. Small, Ms. Russo, Mr. Miller, Kimberly, Ms. Lauderdale (point person), Mr. Crespo (point person), Ms. Silvey, Mr. Johnson, Mr. Sayuk, and Mr. Oberski.”

As such, several conference calls were set up and notification of those call were provided in January. Two of the conference calls have already been held and draft minutes of those meeting are available: 2-12-03 from 2:00 to 5:00 pm Central and 2-24-03 from 10 am to 1 pm Central. The other scheduled call is 3-3-03 from 2:00 pm to 4:00 pm Central. The update would be given at the Contracts Subcommittee meeting on March 5 (10 am to 3 pm MT) in Phoenix. A draft agenda for 3-3 is shown following. The work papers as they are posted may be downloaded from the NAESB web site, (http://www.naesb.org/weq_contracts.htm). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the Contracts Subcommittee for review and discussion on March 5 in Phoenix. This, as with all NAESB meetings, is an open meeting. Ms. Lauderdale, Mr. Bunkin and Mr. Crespo will lead the call.

We look forward to your attendance.

Best Regards,
Rae McQuade



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

Draft Agenda

1. Welcome
 - Antitrust Guidelines
 - Welcome to attendees
 - Adoption of Agenda
 - Adoption of Draft Minutes
2. Review of contract comparison results from February 24 conference call
3. Preparation for the March 5 Contracts Subcommittee Meeting
4. Other Business
5. Adjourn