



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Master Services Agreement Task Force Conference Call  
Participants and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** Conference Call February 24, 2003

**DATE:** February 19, 2003

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Dear NAESB WEQ Master Services Agreement (MSA) Task Force participants,

At the Contracts Subcommittee meeting on January 28, it was determined to set up the MSA task force. As noted in the minutes of that meeting:

“The Master Service Agreements Task Force is charged with identifying controversial or unaddressed issues of Master Service or Netting agreements and providing a status report of those issues defined at the next WGQ Contracts Subcommittee meeting. The following participants volunteered to work on the Master Service Agreements Task Force: Mr. Bunkin (point person), Mr. Dison, Mr. Johnson, Mr. Corneli, Mr. Small, Ms. Russo, Mr. Miller, Kimberly, Ms. Lauderdale (point person), Mr. Crespo (point person), Ms. Silvey, Mr. Johnson, Mr. Sayuk, and Mr. Oberski.”

As such, several conference calls were set up and notification of those call were provided in January. One of the conference calls has already been held and draft minutes of that meeting are available: 2-12-03 from 2:00 to 5:00 pm Central. The other scheduled calls are 2-24-03 from 10 am to 1 pm Central and 3-3-03 from 1:00 pm to 4:00 pm Central. The update would be given at the Contracts Subcommittee meeting on March 5 (10 am to 3 pm MT) in Phoenix. A draft agenda for 2-12 is shown following. The work papers as they are posted may be downloaded from the NAESB web site, ([http://www.naesb.org/weq\\_contracts.htm](http://www.naesb.org/weq_contracts.htm)). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the Contracts Subcommittee for review and discussion on March 5 in Phoenix. This, as with all NAESB meetings, is an open meeting. Ms. Lauderdale, Mr. Bunkin and Mr. Crespo will lead the calls.

We look forward to your attendance.

Best Regards,  
*Rae McQuade*



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## *Draft Agenda*

1. Welcome
  - Antitrust Guidelines
  - Welcome to attendees
  - Adoption of Agenda
  - Adoption of Draft Minutes
2. Identification of Controversial or unaddressed issues of Master Service or Netting agreements
  - Discussion of any work papers provided
3. Review of contract comparisons
  - Discussion of any work papers provided
4. Preparation for the March 5 Contracts Subcommittee Meeting
5. Other Business
6. Adjourn