



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB WEQ Master Services Agreement Task Force Conference Call
Participants and Posting for Interested Parties

FROM: Rae McQuade, Executive Director

RE: Conference Call February 12, 2003

DATE: February 11, 2003

Dear NAESB WEQ Master Services Agreement (MSA) Task Force participants,

At the Contracts Subcommittee meeting on January 28, it was determined to set up the MSA task force. As noted in the minutes of that meeting:

“The Master Service Agreements Task Force is charged with identifying controversial or unaddressed issues of Master Service or Netting agreements and providing a status report of those issues defined at the next WGQ Contracts Subcommittee meeting. The following participants volunteered to work on the Master Service Agreements Task Force: Mr. Bunkin (point person), Mr. Dison, Mr. Johnson, Mr. Corneli, Mr. Small, Ms. Russo, Mr. Miller, Kimberly, Ms. Lauderdale (point person), Mr. Crespo (point person), Ms. Silvey, Mr. Johnson, Mr. Sayuk, and Mr. Oberski.”

As such several conference calls have been set up and notification of those call were provided earlier this week. Those calls are: **2-12-03 from 2:00 to 5:00 pm Central** and **3-3-03 from 1:00 pm to 4:00 pm Central**. The update would be given at the Contracts Subcommittee meeting on March 5 (10 am to 3 pm MT) in Phoenix. A draft agenda for 2-12 is shown following. The work papers as they are posted may be downloaded from the NAESB web site, (http://www.naesb.org/weq_contracts.htm). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the Contracts Subcommittee for review and discussion on March 5 in Phoenix. This, as with all NAESB meetings, is an open meeting. Ms. Lauderdale, Mr. Bunkin and Mr. Crespo will lead the calls.

We look forward to your attendance.

Best Regards,
Rae McQuade



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Draft Agenda

1. Welcome
 - Antitrust Guidelines
 - Welcome to attendees
2. Review of charge of the task force
3. Plan for the Identification of Controversial or unaddressed issues of Master Service or Netting agreements
 - Discussion of any work papers provided
4. Plan for preparation of a status report of those issues identified
 - Discussion of any work papers provided
5. Other Business
6. Adjourn