

NAESB-NERC Joint Interface Committee  
Conference Call  
April 7, 2003  
Draft Minutes

Attendance:

**NAESB Members:**

Michael Desselle – Co-chair  
David McMillan  
Charles Yeung  
Dale Landgren  
John A. Anderson

**NERC Members:**

Ricky Bittle – Co-chair  
Sam R. Jones  
Walter Johnson  
Edward Schwerdt  
Ronald Threlkeld  
Mark Fidrych

**NAESB Alternates:**

Edward Davis  
Gary Jackson

**NERC Alternates**

None

**Secretary**

Tim Gallagher

**Guests:**

Rae McQuade - NAESB  
Joelle Ogg, Esq – (Anti-trust Counsel)  
David Hoffman (Transcriber)  
Verne Ingersoll – Progress Energy  
Lou Leffler - NERC  
Charles Noble – ISO New England  
Cecilia Liang-Nicoll - Allegheny Energy

1. All present were introduced. Transcripts will be kept of JIC meetings and a transcriber attended this conference call. Joelle Ogg, of counsel with John & Hengerer, served as anti-trust counsel for the meeting and reviewed the anti-trust guidelines. A quorum of NERC and NAESB members was established.
2. Tim Gallagher provided an overview of NERC's urgent action process for developing reliability standards. This process is part of NERC's overall ANSI accredited standards development process and is only to be used in cases in which a delay in the implementation of a standard will adversely impact bulk electric system reliability. Urgent action standards remain in place for up to one year, after which they may be renewed (once) or replaced by a permanent standard that has been developed via the normal NERC process.
3. A cyber security standard has been prepared, consistent with the requirements of NERC's urgent action process. This proposed standard was unanimously approved by the NERC Standards Authorization Committee (SAC) as an urgent action and was subsequently submitted to the JIC for review.
4. Ed Schwerdt moved that the cyber security standard be assigned to the NERC process for development as an urgent action. Michael Desselle seconded Mr. Schwerdt's motion. There was no further discussion.

5. A vote was conducted and Mr. Schwerdt's motion passed by unanimous vote of all JIC members present.
6. The next JIC meeting will be held either on May 22, 2003 in San Diego or on June 2, 2003 in Washington, DC.