



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB Wholesale Electric Quadrant (WEQ) Information Technology Subcommittee Meeting Participants and Posting for Interested Parties

**FROM:** Todd Oncken, Deputy Director

**RE:** WEQ Information Technology Meeting Agenda – October 8, 2003

**DATE:** September 24, 2003

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Dear NAESB WEQ Information Technology (IT) Subcommittee participants,

At the August Executive Committee meeting in Philadelphia, the WEQ Executive Committee (EC) created an IT Subcommittee to address OASIS 1A issues as had been identified and defined by the OASIS Standards Collaborative (OSC), and the technical implementation of business practice components of the new OASIS II, in addition to other standards development activities that may be assigned to it by the WEQ EC. To provide continuity in leadership, we were fortunate to have Monroe Landrum, the current chair of the OSC, with Alan Johnson of our Executive Committee agree to co-chair the IT subcommittee.

The first IT Subcommittee meeting is scheduled for October 8, 2003 from 9:00 a.m. to 1:00 p.m. Mountain at the Fiesta Inn Resort in Tempe, AZ. A draft agenda for 10-08 is shown following. Meeting arrangements and any available work papers are posted and may be downloaded, ([http://www.naesb.org/weq/weq\\_info\\_technology.asp](http://www.naesb.org/weq/weq_info_technology.asp)), from the NAESB web site. Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls. This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

Best Regards,

*Todd Oncken*

cc: Rae McQuade, Executive Director

### **Draft Agenda**

1. Welcome
  - Welcome to attendees and Introduction of WEQ IT leadership
  - Antitrust Guidelines
  - Introduction of Attendees
  - Adoption of Agenda
2. Review of WEQ IT formation, scope and annual plan assignments
3. Review of NAESB principles/objectives and procedures
4. Discussion of workplan for OASIS 1A and OASIS II activities
  - Creation of task force to examine open issues and assign priorities
5. Future Meetings
6. Adjourn