



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Funds Transfer Agent Agreement Task Force Conference Call  
Participants and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** Conference Call February 14, 2003

**DATE:** February 11, 2003

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Dear NAESB WEQ Funds Transfer Agent Agreement Task Force (FTAA) Task Force participants,

At the Contracts Subcommittee meeting on January 28, it was determined to set up the FTAA task force. As noted in the minutes of that meeting:

**“FTAA Task Force:** The FTAA Task Force is charged with reviewing the red-lined NAESB WGQ FTAA and reporting back to the next WEQ Contracts Subcommittee meeting with a recommendation for adoption as a standard, if appropriate. The following participants volunteered to work on the FTAA Task Force: Ms. Gasca (chair), Mr. Johnson, Mr. Dison, Mr. Poche, and Ms. McQuade would contact Mr. Thorsen and Mr. Freitas to see if they would like to participate.”

As such several conference calls have been set up and notification of those call were provided earlier this week. Those calls are: 2-14-03 from 9:00 am to noon Central, 2-21-03 from 1:00 pm to 4:00 pm Central and 2-26-03 from 9:30 am to 10:30 am Central. The update and request for development would be given at the Contracts Subcommittee meeting on March 5 (10 am to 3 pm MT) in Phoenix. A draft agenda for 2-14 is shown following. The work papers as they are posted may be downloaded from the NAESB web site, ([http://www.naesb.org/weq\\_contracts.htm](http://www.naesb.org/weq_contracts.htm)). A redlined FTAA and a draft request have been posted. Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the Contracts Subcommittee for review and discussion on March 5 in Phoenix. This, as with all NAESB meetings, is an open meeting. Ms. Gasca will lead the call.

We look forward to your attendance.

Best Regards,  
*Rae McQuade*



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### ***Draft Agenda***

1. Welcome
  - Antitrust Guidelines
  - Welcome to attendees
2. Review of charge of the task force
3. Discussion and review of request, including any modifications
4. Discussion of redlined FTAA, plan for any changes
5. Other Business
6. Adjourn