



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB WEQ Electric Trading Task Force (ETTF) Participants and Posting for Interested Parties

FROM: Rae McQuade, Executive Director

RE: NAESB WEQ Electric Trading Task Force Meeting May 21, 2003

DATE: May 14, 2003

Dear NAESB WEQ Electric Trading Task Force (ETTF) participants,

The WEQ Market Operations Subcommittee (MOS), Electric Trading Task Force (ETTF), has scheduled a conference call for Wednesday, May 21, 2003 from 2:30 PM - 3:30 PM Central. A draft agenda for 5-21 is shown following. Work papers as they are received will be posted for this meeting and may be downloaded from the NAESB web site, (http://www.naesb.org/weq_market_operations.htm). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

Best Regards,
Rae McQuade



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Draft Agenda

2:30 PM Central

1. Welcome

- Antitrust guidelines
- Welcome to attendees
- Introductions
- Review of voting rules

2. Adoption of agenda

3. Approval of draft ETTF minutes from 5/7/03 Houston meeting

4. Discussion of following motion:

The WEQ Market Operations Subcommittee (MOS) established the Electric Trading Task Force (ETTF) to work on WEQ Annual Plan item 4a, "Establish a standardized electric trading day". After meeting several times since February 2003, the task force has come to the conclusion that there is not enough support from industry participants to establish a standardized electric trading day at this time. As such, it is moved that the task force recommend to the MOS that it discontinue its efforts regarding the establishment of a standardized electric trading day.

5. Balanced vote on motion

6. Next Steps

7. Other business

3:30 PM Central

8. Adjourn