



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Electric Trading Task Force (ETTF) Participants and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** NAESB WEQ Electric Trading Task Force Meeting May 7, 2003

**DATE:** April 25, 2003

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Dear NAESB WEQ Electric Trading Task Force (ETTF) participants,

A meeting of the WEQ Market Operations Subcommittee (MOS) Electric Trading Task Force (ETTF), has been scheduled for May 7, 2003 from 3:00 PM to 5:00 PM Central. Please contact the NAESB office for call-in instructions if you would like to participate by phone.

A draft agenda for 5-7-03 is shown following. Work papers as they are received will be posted for this meeting and may be downloaded from the NAESB web site, ([http://www.naesb.org/weq\\_market\\_operations.htm](http://www.naesb.org/weq_market_operations.htm)). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

Best Regards,  
*Rae McQuade*

### ***Draft Agenda***

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|-----------|----|--|
| 3:00 PM C | 1. | Welcome – Antitrust Guidelines, Welcome to attendees   |
|           | 2. | Discuss Comments on proposed definitions for Day Ahead Trading Day and Operating Period                                  |
|           | 3. | Discussion of draft Standards Request forms on Day Ahead Trading Period, Energy Time Zone, and Power and Gas Day Timings |
|           | 4. | Discuss Annual Plan Item 4(c)  |
|           | 5. | Calendar of meetings   |
|           | 6. | Other business   |
| 5:00 PM C | 7. | Adjourn  |