



North American Energy Standards Board

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Home Page: www.naesb.org

via email and posting

TO: NAESB WEQ Electric Trading Task Force (ETTF) Participants and Posting for Interested Parties
FROM: Rae McQuade, Executive Director
RE: NAESB WEQ Electric Trading Task Force Meeting March 25, 2003
DATE: March 11, 2003

Dear NAESB WEQ Electric Trading Task Force (ETTF) participants,

A meeting of the WEQ Market Operations Subcommittee (MOS), Electric Trading Task Force (ETTF), has been scheduled for Tuesday, March 25, 2003, in Atlanta, from 10:00 AM - 3:00 PM EST, including a working lunch. The meeting is hosted by Mirant at 1155 Perimeter Center West, Atlanta, GA 30338 in conference room 9020. Public transportation (train, \$1.75 each way) is available from the Hartsfield Airport terminal to the Sandy Springs station, which is located across the street from the Mirant facility (approximately 30min travel time). For security purposes, please contact the NAESB office by March 21, 2003 if you plan to attend in person so that your name will be on Mirant's security list. Also contact the NAESB office for call-in instructions if you would like to participate but are unable to travel to this meeting. Suggested hotels for those attending the meeting from out of town will be posted on the NAESB web site on the page reserved for WEQ Market Operations Subcommittee activities (http://www.naesb.org/weq_market_operations.htm).

The purpose of this meeting is to continue discussions regarding the definition of "trading day" versus "operating day", to develop a timeline representative of current market scheduling/bidding/dispatch schedules and to begin discussions regarding the development of a standards request

A draft agenda for 3-25 is shown following. Work papers as they are received will be posted for this meeting and may be downloaded from the NAESB web site, (http://www.naesb.org/weq_market_operations.htm). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

Best Regards,
Rae McQuade



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Draft Agenda

10:00 AM EST

1. Welcome – Antitrust Guidelines, Welcome to attendees, Review of NAESB Subcommittee Structure and Voting

2. Discussion of committee goals/objectives

3. Development of market timelines

4. Discussion regarding development of a standards request

5. Calendar of meetings

6. Other business

3:00 PM EST

7. Adjourn