



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB WEQ Electric Trading Task Force (ETTF) Conference Call Participants and Posting for Interested Parties

FROM: Rae McQuade, Executive Director

RE: Conference Call February 19, 2003

DATE: February 14, 2003

Dear NAESB WEQ Electric Trading Task Force (ETTF) participants,

As previously announced, the ETTF is meeting on February 19 in New Orleans in conjunction with the Executive Committee meetings. The meeting will be held from 1:00 pm to 3:00 pm at the Wyndham New Orleans Hotel at Canal Place, in the Magnolia 1 Room. Conference calling is also available and the phone number has already been sent out. Should you need additional information, please call the NAESB office (713-356-0060). The meeting will be co-chaired by Joe Hopf and Alan Johnson.

The charge of the ETTF task force is as follows:

"Task Force for Annual Plan Items 4 a and c: formation of a task force to address items 4 a and c:

4a. Establish a standardized electric trading day.

4c. Establish standard business practices relating to: i) Definition and treatment of firm/nonfirm power; ii) Definition and treatment of firm/nonfirm transmission; iii) Provision of reserves for transactions across multiple control areas.

with a high prioritization – a request and scoping document to be developed by March;"

"The following individuals volunteered to participate in the Items 4 a and c Task Force: Mr. Schwermann, Mr. True, Mr. Reed, Mr. Harshbarger, Mr. Maxfield, Mr. Frazier, Mr. Hopf, Mr. Lemmons, Mr. Thompson, Mr. Oberski, and Ms. Barton."

Additional conference calls have been set up and notification of those calls were provided earlier this month: **2-21-03 from 9:00 am to Noon Central** and **3-3-03 from 9:00 am to Noon Central**. The update and review of work products will be given at the MOS meeting on March 6 (10 am to 3 pm MT) in Phoenix. A draft agenda for 2-19 is shown following. Work papers as they are received will be posted for this meeting and may be downloaded from the NAESB web site, (http://www.naesb.org/weq_market_operations.htm). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the MOS for review and discussion on March 6 in Phoenix. This, as with all NAESB meetings, is an open meeting. A point person for leading the call will be determined as the first course of business during the call.

We look forward to your attendance.

Best Regards,
Rae McQuade



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

Draft Agenda

1. Welcome
 - Antitrust Guidelines
 - Welcome to attendees
2. Identification of issues for 4a -- Establish a standardized electric trading day
3. Determination of whether issues should be identified 4cii) Establish standard business practices relating to provision of reserves for transactions across multiple control areas.
4. Affirm whether no standards nor issues should be identified for 4c Establish standard business practices relating to: i) Definition and treatment of firm/nonfirm power; and ii) Definition and treatment of firm/nonfirm transmission.
5. Review of Request Form to completion prior to March 6 meeting
6. Other Business
7. Adjourn