



## North American Energy Standards Board

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**via email and posting**

**TO:** NAESB WEQ Electric Trading Task Force (ETTF) Conference Call Participants and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** Conference Call February 14, 2003

**DATE:** February 11, 2003

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Dear NAESB WEQ Electric Trading Task Force (ETTF) participants,

At the Market Operations Subcommittee (MOS) meeting on January 24, it was determined to set up the IIPTF task force. As noted in the minutes of that meeting:

"Task Force for Annual Plan Items 4 a and c: formation of a task force to address items 4 a and c:

4a. Establish a standardized electric trading day.

4c. Establish standard business practices relating to: i) Definition and treatment of firm/nonfirm power; ii) Definition and treatment of firm/nonfirm transmission; iii) Provision of reserves for transactions across multiple control areas.

with a high prioritization - a request and scoping document to be developed by March;"

"The following individuals volunteered to participate in the Items 4 a and c Task Force: Mr. Schwermann, Mr. True, Mr. Reed, Mr. Harshbarger, Mr. Maxfield, Mr. Frazier, Mr. Hopf, Mr. Lemmons, Mr. Thompson, Mr. Oberski, and Ms. Barton."

As such several conference calls have been set up and notification of those call were provided earlier this week. Those calls are: 2-14-03 from 1:00 to 4:00 pm Central, 2-19-03 from 1:00 to 4:00 pm Central<sup>1</sup>, 2-21-03 from 9:00 am to Noon Central and 3-3-03 from 9:00 am to Noon Central. The update and review of work products will be given at the MOS meeting on March 6 (10 am to 3 pm MT) in Phoenix. A draft agenda for 2-14 is shown following. Work papers as they are received will posted for this meeting and may be downloaded from the NAESB web site, ([http://www.naesb.org/weq\\_market\\_operations.htm](http://www.naesb.org/weq_market_operations.htm)). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calls.

The work products of these meetings will be presented to the MOS for review and discussion on March 6 in Phoenix. This, as with all NAESB meetings, is an open meeting. A point person for leading the call will be determined as the first course of business during the call.

We look forward to your attendance.

Best Regards,  
*Rae McQuade*

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<sup>1</sup> The meeting scheduled for 2-19-03 is to be held in New Orleans in conjunction with the NAESB Executive Committee meetings. For those unable to attend in person, conference calling participation will be available.



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### ***Draft Agenda***

1. Welcome
  - Antitrust Guidelines
  - Welcome to attendees
2. Determination of task force leader(s)
3. Review of charge of the task force
4. Plan for scoping document and identification of issues
5. Review of Request Form to completion prior to March 6 meeting
6. Other Business
7. Adjourn