



North American Energy Standards Board

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Home Page: www.naesb.org

Via email and posting

TO: NAESB Wholesale Electric Quadrant (WEQ) Electronic Scheduling Subcommittee Meeting Participants and Posting for Interested Parties

FROM: Rae McQuade, Executive Director

RE: WEQ Electronic Scheduling Subcommittee Meeting Agenda – December 15 - 16, 2003

DATE: December 5, 2003

Dear NAESB WEQ Electronic Scheduling Subcommittee participants,

At the August Executive Committee meeting in Philadelphia, the WEQ Executive Committee (EC) created an Electronic Scheduling Subcommittee (ESS). The ESS will address OASIS 1A issues as identified and defined by the Electronic Scheduling Collaborative (ESC), the business practice components of the new OASIS II, and other standards development activities assigned to it by the WEQ EC. We were fortunate to have Mr. Andy Rodriguez of PJM Interconnection, Mr. John Simonelli of ISO-NE and Mr. Joel Dison of Southern Company representing our Executive Committee agree to co-chair the Electronic Scheduling Subcommittee.

The first ESS meeting is scheduled for December 15, 2003 from 12:00 p.m. to 5:00 p.m., and December 16, 2003 from 9:00 a.m. to 5:00 p.m. in Washington D.C. (All times Eastern.) A preliminary agenda follows. We will post meeting arrangements and any relevant work papers on the NAESB website (http://www.naesb.org/weq/weq_electronic_scheduling.asp) in downloadable format as soon as they are available. We will forward call-in instructions shortly for those who wish to participate by phone. If you are unable to attend the meeting, and would like to forward written comments, please do so by December 8. Please call the NAESB office (713-356-0060) if you have any questions.

Location information for the meeting is as follows:

The Federal Energy Regulatory Commission (FERC) is conveniently located at 888 First Street, N.E., Washington, D.C. approximately three blocks from the Union Station Metro station. If you plan to visit the FERC, the following information is provided:

FERC's hours of operation are from 8 a.m. to 5 p.m., U.S. Eastern Time (GMT -4), Monday through Friday, excluding holidays.

Upon entering through the First Street doors, proceed directly to the security-scanning machine and metal detector continue to the guard's desk to complete sign-in and access procedures.

To gain access, you must either:

Be pre-announced by the person you are visiting at which time you will be directed to your sponsor; or



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If you are not pre-announced, the person whom you wish to visit will be notified of your arrival. If the sponsor authorizes you to visit, you will be escorted.

Please RSVP to the NAESB office (NAESB@AOL.COM) by December 10 for security purposes.

This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

Best Regards,

Rae McQuade



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North American Energy Standards Board Wholesale Electric Quadrant Electronic Scheduling Subcommittee

Preliminary Agenda December 15-16, 2003 – Washington, D.C.

Monday, December 15

- 12:00 p.m.
1. Welcome
 - Welcome to attendees and Introduction of WEQ ESS leadership
 - Antitrust Guidelines
 - Introduction of Attendees
 - Adoption of Agenda
 - Review of NAESB principles/objectives and procedures
 2. Review of WEQ ESS formation, annual plan assignments, and the ESS Draft Mission Statement
 3. Review FERC Order 889 and documents to adopt those standards as NAESB standards
 - Subcommittee Vote to endorse **request** to adopt FERC Order 889 standards as NAESB standards (NOTE – 889 may not be ready for formal vote)
- 5:00 p.m.

Tuesday, December 16

- 9:00 a.m.
4. Review FERC Order 638 and documents to adopt those standards as NAESB standards
 - Subcommittee Vote to endorse **request** to adopt FERC Order 638 standards as NAESB standards
 5. Review Order 605 for and documents to adopt those standards as NAESB standards
 - Subcommittee Vote to endorse **request** to adopt FERC Order 605 standards as NAESB standards
 6. Update on Coordinate Interchange Business Practices Task Force
 7. Discussion of work plan for OASIS 1A
 - Review OSC Letter, ITS Discussions



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- Creation of task force to examine open issues and assign priorities
- 8. Discussion of work plan for OASIS 11
 - Review ESC Letter, Deliverables
 - Creation of task force to examine open issues and assign priorities
- 9. Future Meetings
- 5:00 p.m. 10. Adjourn

More items may be added to this agenda by the co-chairs as it is finalized.