



# North American Energy Standards Board

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August 18, 2003

**TO:** NAESB WEQ Standards Review Subcommittee (SRS) Participants and Interested Parties  
**FROM:** Todd Oncken, NAESB Deputy Director  
**RE:** SRS Coordinate Operations Business Practices (COBP) Task Force Conference Call Agenda – August 19, 2003

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Dear SRS Participants and Interested Parties,

The SRS met in Colorado Springs on July 10 and established the Coordinate Operations Business Practices (COBP) Task Force to develop complementary business standards for NERC's Coordinate Operations SAR pursuant to revised NAESB Standards Request R03014. Subsequent to the July 10 SRS meeting, an action items document was distributed to all SRS participants and WEQ members. Information pertinent to the COBP Task Force was contained in Appendix D of that document. The SRS action items document can be found on the NAESB web site ([http://www.naesb.org/pdf/weq\\_srs071003action.pdf](http://www.naesb.org/pdf/weq_srs071003action.pdf)). Additionally, the COBP Task Force held its initial conference call on July 29, 2003.

NERC development of the Coordinate Interchange standard and Coordinate Operations standard has begun. Specifically, the standards drafting team for each standard has been identified and the initial meeting of each standards drafting team has been scheduled. Agendas and other relevant documents for NERC meetings can be found on the NERC website at <http://www.nerc.net/meetings/default.asp>.

The COBP Task Force will hold a conference call on August 19, 2003 from 11:00 a.m. to noon Central. Dialing instructions have been distributed to all SRS participants and WEQ members. If you have not received the dialing instructions, please call the office for the dial-in number, pass code and conference leader. The conference call is open to any interested party. A draft agenda is shown below.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,

*Todd Oncken*

cc: Rae McQuade, Executive Director

## **DRAFT AGENDA**

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|------------|----|--|
| 11:00 a.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Adoption of Agenda</li><li>• Adoption of July 29, 2003 minutes</li></ul> |
|            | 2. | Review of task force assignment  |
|            | 3. | Discussion and development of COBP scope document  |
|            | 4. | Review of NERC meetings scheduled regarding the Coordinate Operations SAR  |
|            | 5. | Other Business   |
| noon       | 6. | Adjourn  |