



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

November 24, 2003

TO: NAESB WEQ Standards Review Subcommittee (SRS) Participants and Interested Parties
FROM: Todd Oncken, NAESB Deputy Director
RE: SRS Coordinate Interchange Business Practices (CIBP) Task Force Meeting Agenda – December 2, 2003

Dear SRS Participants and Interested Parties,

The SRS met in Colorado Springs on July 10 and established the Coordinate Interchange Business Practices (CIBP) Task Force to develop complementary business standards for NERC's Coordinate Interchange SAR pursuant to revised NAESB Standards Request R03013. During the SRS meeting the following initial task force participants were identified: A. Johnson of Mirant, B. Green of Ontario Power Generation, R. Carter of Southern Company, V. Bissonnette of Hydro-Quebec Transenergie, and N. Saini of Entergy.

NERC development of the Coordinate Interchange standard and Coordinate Operations standard has begun. Specifically, the standards drafting team for each standard has been identified and the initial meeting of each standards drafting team has been scheduled. Agendas and other relevant documents for NERC meetings can be found on the NERC website at <http://www.nerc.net/meetings/default.asp>.

Subsequent to the July 10 SRS meeting, an action items document was distributed to all SRS participants and WEQ members. Information pertinent to the CIBP Task Force was contained in Appendix C of that document. The SRS action items document can be found on the NAESB web site (http://www.naesb.org/pdf/weq_srs071003action.pdf). The CIBP has held several conference calls and meetings and is preparing to work on a strawman standard.

Dialing instructions have been distributed to all CIBP and SRS participants. If you have not received the dialing instructions, please call the office for the dial-in number, pass code and conference leader. The conference call is open to any interested party.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,

Todd Oncken

cc: Rae McQuade



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EXECUTIVE COMMITTEE CONFERENCE CALL

8:00 a.m. to 4:30 p.m. Central

December 2, 2003

DRAFT AGENDA

- 8:30 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 - Adoption of Agenda
 - Approval of October 21 and October 27-28 minutes
 2. Discussion of CIBPTF Scope
 3. Discussion of CIBP Strawman Standard
 4. Discussion of Posting Timeline of proposed Standard
 5. Discussion of CIBP Standard 2004 Calendar
 6. Other Business
- 4:30 p.m.
7. Adjourn