



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

via email

TO: NAESB Wholesale Electric Quadrant (WEQ) Board of Directors and Executive Committee Leadership

FROM: Rae McQuade, NAESB Executive Director
Todd Oncken, NAESB Deputy Director

RE: NAESB WEQ Board of Directors and Executive Committee Leadership Meeting

DATE: December 8, 2003

Dear NAESB WEQ Board Members,

A WEQ Board and Executive Committee Leadership meeting was held on December 3, 2003. The meeting provided a forum for WEQ Board members and EC subcommittee leadership to discuss quadrant-specific topics in advance of the December 4, 2003 NAESB Board meeting. The following assignments resulted from the meeting.

Board and EC Leadership Meeting

Wednesday, December 3, 2003

Notes:

- On the issue of Intraday Nominations (Request R03031), Mr. Jackson was asked to assemble a team to function as the WEQ's portion of the joint-quadrant task force. The NAESB Office will assist Mr. Jackson by distributing a request for participation in the WEQ task force. Mr. Desselle and Ms. McQuade will communicate with Chairman Wood to discuss expectations and timelines for deliverables, once Mr. Jackson's team has prepared a plan.
- It was decided working with NERC in lock-step on standards development was key (see 2004 Annual Plan Item 1), though the process has not been developed or widely accepted yet.
- Mr. Oberski will evaluate the current standards development efforts and work to prioritize those areas that are nearing completion. This process will aid the WEQ in producing results for the industry and producing a filing with the FERC as soon as possible. A likely candidate would be a companion standard for NERC's Operate Within Limits Standard, possibly the adoption of the TLR process (NERC Policy 9c1) as a NAESB Standard. Additionally, the work of the ESS and ITS in transforming existing FERC Orders on OASIS 1A into NAESB Standards will take an expedited path and be ready for member ratification as soon as March 2004.
- Ms. McQuade will contact the Chairman's office to establish a point of contact regarding the Chairman's 11-14-03 letter.
- Mr. Oberski will relate each of the applicable points in the Chairman's letter to the draft 2004 Annual Plan.
- Each Board member should report back to their organizations regarding the participant needs of NAESB. To help in that effort, a participant profile for each of the subcommittees and task forces, including skill set and time commitment, will be developed.



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- Development of a NAESB Contract for the sale of power will remain a provisional item on the 2004 Annual Plan, unless a request is forthcoming and members can support such an activity with resources.
- A group was established to investigate the possibility of providing for additional staff, funded by WEQ membership, for WEQ activities. Key activities of the group will be determining the skill set required and developing a funding mechanism proposal. The group will consist of Mr. Hudson, Mr. Anderson, Ms. McQuade and Mr. Oberski.
- Mr. Brown will give a presentation on NAESB at the upcoming EPSA meeting, supportive of NAESB activities and the need for resources to participate in the various subcommittee efforts.
- All participants agreed that this meeting was valuable and also agreed to continue such meetings prior to each Board meeting and other times as appropriate.

Attendance:

| Quadrant: | Attendee: | Organization: |
|-----------|--------------------|---------------------------------------|
| WEQ Board | John Anderson | ELCON |
| WEQ Board | Scott Brown | Exelon |
| WEQ Board | Michael Desselle | American Electric Power |
| WEQ Board | Peter Flynn | National Grid |
| WEQ Board | Dowell Hudson | Ontario Power Generation |
| WEQ Board | Gloria Ogenyi | PHI, Inc. |
| WEQ Board | Charlie Severance | WPS Resources |
| WEQ Board | Tom Smith | Tri-State G&T |
| WEQ Board | Carroll Waggoner | Sunflower Electric Coop |
| WEQ EC | Steve Cobb | Salt River Project |
| WEQ EC | Bob Goss | SEPA |
| WEQ EC | Barry Green | Ontario Power Generation |
| WEQ EC | Gary Jackson | TVA |
| WEQ EC | Lou Oberski | Dominion |
| WEQ EC | Alan Johnson | Mirant |
| WEQ EC | Tony Reed | Southern Company |
| WEQ EC | Charles Yeung | Reliant |
| | Brenda Anderson | Bonneville Power |
| | Kenneth Brown | Public Service Electric & Gas Company |
| | Christopher Burden | Williams Gas Pipeline |
| | Pete Connor | Nisource |
| | Ed Davis | Entergy |
| | Duane Farmer | Public Service Company of New Mexico |
| | Leonard Haynes | Southern Company |
| | Todd Oncken | NAESB |



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Rae McQuade
Mitchell Needham
Arnie Podgorsky
Barbara Rehman

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