



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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**via email and posting**

**TO:** NAESB Members and Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Wholesale Electric Quadrant Meeting Agenda and Additional Meeting Information -  
May 8 and 9, 2002  
**DATE:** May 3, 2002

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As previously announced on April 17, NAESB will hold a meeting in Denver hosted by Xcel Energy on May 8 and 9, 2002 to continue discussions on the segment identification and definitions for the wholesale electric quadrant. At this meeting, the segments will be confirmed and preliminary definitions for those segments should be identified. The number of representatives to the Board and to the Executive Committee representing the WEQ should also be identified.

A follow-up meeting to confirm decisions made on May 8/9 and to continue discussions regarding the WEQ procedures for election of Board of Directors and Executive Committee representatives is scheduled for May 29/30 in Birmingham, Alabama. A subsequent meeting will be scheduled the week of June 17 in Columbus, Ohio to confirm decisions made on May 29/30. Announcements for these meetings should go out shortly.

To populate the wholesale electric quadrant, the NAESB Board of Directors will vote to adopt wholesale electric quadrant procedures, which at a minimum require segment identification and definitions, and procedures for election of Board of Directors and Executive Committee representatives. The procedures may be further defined and changed as the quadrant determines after the quadrant has been formed.

The meeting specifics are:

**WHERE:** Xcel Energy Offices  
550 15<sup>th</sup> Street  
Denver, Colorado

**MEETING ROOM:** Technical Services Building (TSB)  
Large Basement Conference Room

**WHEN:** May 8 1:00 p.m. to 5:00 p.m.  
May 9 8:00 a.m. to Noon

Please note the time change for opening the meeting on May 8. This is to provide enough time for those flying into Denver on May 8 to reach the meeting. Holding the meetings the afternoon of the first day and the morning of the second day was suggested to allow for attendees to travel to the meeting to accommodate the meeting into their schedules with a minimum of time spent away from the office. Three weeks notice should provide time for travel arrangements, and several nearby hotels are listed in this announcement for those traveling to the meeting.

Conference calling will be available for those unable to travel to the meeting. Written comments are also suggested from those unable to participate in the meeting, or for those who prefer to participate via written comments in addition to participation in the meeting. While comments were requested on April 17 to be forwarded to the office 5 business days prior to the meeting to allow for attendees sufficient time to review all meeting materials, late comments will be identified as such and posted and distributed. All written comments will be posted and distributed to the meeting attendees. The meeting will be transcribed and the transcripts available for purchase, and antitrust counsel will be present throughout the meeting.

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Nine sets of comments and work papers have been received by May 1 and are posted on the NAESB web site. Attached you will find an updated distribution list, an agenda with suggested times for each topic and proposed meeting logistics which address agenda items.

We look forward to your attendance,

Best Regards,

*Rae McQuade*



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**North American Energy Standards Board  
Draft Agenda For Wholesale Electric Quadrant Segment Descriptions Meeting  
Denver, Colorado  
May 8 and 9, 2002**

**MAY 8:**

- 1:00 p.m.      1.      Welcome and Opening Remarks
- Welcome
  - Introductions
  - Antitrust Guidance
- 1:30 p.m.      2.      Meeting Rules
- Time per speaker
  - Time per topic to ensure that all agenda items are addressed
  - How votes are taken
  - **Vote on the Rules**
- 2:00 p.m.      3.      Review and Confirmation of the Identification of Segments for the NAESB Wholesale Electric Quadrant (WEQ)
- Discussion on Segments Identified
  - Review that all participants can join at least one of the segments
  - **Confirmation Vote** of the segments
- 5:00 p.m.      Adjourn First Day

**MAY 9:**

- 8:00 a.m.      Open Second Day of the Meeting
- Welcome
  - Introductions
  - Antitrust Guidance
- 8:15 a.m.      4.      Identification of the segment descriptions
- Review of other quadrants' segment definitions
  - Proposed text for the segment descriptions
  - Review that all participants can join at least one of the segments
  - **Straw vote** (non-binding, to be confirmed at the next meeting) on the segment descriptions
- 10:30 a.m.      5.      Number of WEQ Representatives on the Board and Executive Committee
- Review of other quadrants' decisions
  - Proposed number of seats on the WEQ Board and EC - equal for each segment
  - **Straw vote** (non-binding, to be confirmed at the next meeting) on the segment descriptions
- 11:00 a.m.      6.      How to Populate the NAESB WEQ



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- |            |    |  |
|------------|----|--|
| 11:15 a.m. | 7. | Preparation of the Initial Procedures for the NAESB WEQ <ul style="list-style-type: none"><li>• Segment Definitions</li><li>• Board and EC members nominations and elections process</li><li>• Plan to Present to the NAESB Board of Directors</li></ul> |
| 11:30 a.m. | 8. | Items for further development of the NAESB WEQ Procedures  |
| 11:45 a.m. | 9. | Next Steps Needed for the Formation of the NAESB WEQ   |
| Noon       |    | Adjourn  |



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**North American Energy Standards Board  
Proposed Meeting Logistics For NAESB WEQ Formation Meeting  
Denver, Colorado  
May 8 and 9, 2002**

**AGENDA ITEM 1:**

- Phone participant attendance will be recorded by the conference calling attendant. The participants will not be announced as they join the conference call to avoid meeting disruptions.
- Jim Buccigross, chair of the NAESB Executive Committee will open the meeting. Facilitation for the meeting will be provided by Deloitte. JoElle Ogg of Williams McMullen will provide antitrust counsel.

**AGENDA ITEM 2:**

- Time limits per speaker should be decided to allow for all participants (either in person attendance or via conference call) to voice their opinions prior to either confirming votes or non-binding straw votes ("sense of the room" votes) to be taken. Time limit suggestion is two minutes, which has been used in other meetings.
- It is suggested that roll call votes be taken for confirming votes and possibly for straw votes as well. The voter would identify himself, the company and business interest represented and his vote. This voting procedure is then captured for the record on the transcript and is tallied as it is taken. This procedure is used for many types of votes taken in NAESB - at the Board, Executive Committee and in subcommittee meetings.
- It is suggested that consensus is a two-thirds vote. This is the percentage used for the ratification process in NAESB and at the Executive Committee for each of the quadrants. Once the segments are identified, balanced voting can take place where each segment has an equal number of votes and a simple majority of the total number of balanced votes determines the outcome. The balanced voting procedure is used throughout the NAESB subcommittees.
- Individuals may not vote multiple times on the same motion. If the individual represents more than one company and business interest, then that individual should choose which company and business interest he is representing before a roll call vote or balanced vote is taken. If more than one individual represents the same company and business interest, then only one of those individuals can cast a vote. All phone participants are eligible to vote. All quadrants operate in this manner.
- Abstentions are recorded but do not count in either total votes cast nor in the total affirmative votes and total opposing votes. All quadrants operate in this manner.



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**AGENDA ITEMS 3 AND 4:**

- A company can hold multiple memberships in different quadrants and segments assuming that said company has legitimate business interests within those quadrants and segments. This is currently present in the wholesale gas quadrant and is also expected in both the retail gas and retail electric quadrants. Multiple memberships are addressed in the NAESB governance documents - NAESB certificate and bylaws. A quadrant can petition to have the bylaws and certificate changed. Quadrant procedures should not be inconsistent with the NAESB certificate and bylaws.
- All industry participants for a given quadrant should have the ability to join at least one of the segments identified for that quadrant. This is the principle of inclusion noted in the NAESB governance documents.

North American Energy Standards Board  
 Registrants for the Wholesale Electric Quadrant Meeting -- May 8 and 9, 2002  
 Xcel Energy Offices, Denver, Colorado

Sorted By Name

<b>Name</b>	<b>Company</b>	<b>Notes</b>
Advena, Chris	PJM Interconnection, L.L.C.	
Barney, Diane	New York State Department of Public Service	
Bennett, Mark	EPSA	
Bogorad, Cynthia	Spiegel & McDiarmid	Participation by Phone
Bourbonnais, William	Wisconsin Public Service Corporation	Participation by Phone
Brehm, Bert	Caminus	
Buccigross, Jim	8760 Inc.	
Butrus, Greg	Balch & Bingham	Participation by Phone
Carter, Phil	Entergy Services	
Clarke, Linda	Exelon Power Team	
Cobb, Steven	Salt River Project	
Cochrane, Anna	CMS Energy	
Collupy, Terry	Tri-State G & T Assoc, Inc.	
Cook, David	NERC	
Corneli, Steve	NRG Energy	
Cornish, Kyler	Entergy Services	
Crane, Cindy	Pacificorp	
Davis, Ed	Entergy Services	
Dawe, George	Duke Energy Corporation	
Dayney, Steve	Xcel Energy Inc.	
Denison, Anne	Williams	
Desselle, Michael	American Electric Power	
Dison, Joel	Southern Company	
Dombrowski, Bill	Tri-State G&T Operations	
Ernst Jr, Everett	OG&E Energy Corp	
Felton, Susann	Mirant Corporation	
Fidrych, Mark	Western Area Power Administration	
Gaarde, Steven	Consumers Energy Company	
Gildea, Mike	Duke Energy North America, LLC	
Goodman, Craig	National Energy Marketers Association	Participation by Phone
Gumm, Bert	Idaho Power	
Harshbarger, Robert	Puget Sound Energy	
Hartwell, Jim	Northeast Power Coordinating Council	
Hawkins, Dave	California ISO	
Henry, Scott	Duke Energy	Participation by Phone
Hewitt, Kelly	Bruder, Gentile & Marcoux	
Hughes, John	Electricity Consumers Resource Council	
Ingersoll, Verne	Carolina Power & Light	
Jackson, Gary L.	Tennessee Valley Authority	
Jones, Brad	TXU Energy	
Knight, Richard	Duke Power	
Ladd, Peggy	Ameren Energy Services	
Larson, Doug	Western Interstate Energy Board	
Lawson, Barry	National Rural Electric Cooperatives Association	
Lee, Mike	Powerex	
Liang-Nicol, Cecilia	Allegheny Energy Supply	
Loxley, Colin	Public Service Electric and Gas Company	
Lum, Susan	El Paso Merchant Energy	
McKinney, Jeffrey	New York State Gas & Electric	Participation by Phone
McMillan, Dave	Calpine	
McQuade, Rae	NAESB	
Mohre, David	National Rural Electric Cooperative Association (NRECA)	
Mueller, Jeffrey	Public Service Electric and Gas Company	
Nasir, Jamil	National Grid USA	
Nevius, Dave	NERC	
Nishida, Les	Wisconsin Public Service Corporation	Participation by Phone
Ogg, Joelle	Williams Mullen Clark & Dobbin	
Perlman, Marjorie	Rochester Gas & Electric	
Radous, Barbara	American Electric Power Service Corp	
Rantala, Stacey	National Energy Marketers Association	Participation by Phone

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Reed, Tony	Southern Company Services	
Rehman, Barbara	Bonneville Power Administration	
Robert, Lisa	Defense Energy Support Center- Electricity Branch	
Rokach, Joshua	Balch & Bingham	
Rosenthal, Robert	PA PUC	Participation by Phone
Rossignoli, Joe	National Grid USA	
Sappenfield, Keith	PanCanadian Energy	
Schneider, Randy	Tri-State G & T Assoc, Inc.	
Shiao, Larry	Colorado Public Utilities Commission	
Simonelli, John	ISO New England	
Smith, James	Entergy Services	
Smith, Matthew	Cinergy Corp.	
Smith, Tom	Tri-State G & T Assoc, Inc.	
Smith, William	Allegheny Power	
Sobieski, Dennis	PSEG Energy Resources & Trade	
Tammar, Karl	New York ISO	
Taylor, Joyce	IDACORP Energy	
Templeton, Jim	Comprehensive Energy Services	
Thomason, Veronica	NAESB	
Thompson, Edwin	Consolidated Edison Company of New York, Inc.	
Ulch, Dean	Southern Company Services	Participation by Phone
Voeck, Julie	American Transmission Company	Participation by Phone
Waeckerlin, Eric	Western Interstate Energy Board	
Westerfield, Lou Ann	Idaho Public Utilities Commission	
Willson, Joe	PJM Interconnection, L.L.C.	
Winger, Wendell	Colorado Public Utilities Commission	
Wright, Stuart	FriedWire Inc.	
Yeager, Walt	Cinergy Corp.	
Yeung, Charles	Reliant Energy	
Yockley, Albert	American Electric Power	