



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB Members and Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Wholesale Electric Quadrant Meeting Announcement – May 8 and 9, 2002
DATE: April 17, 2002

NAESB will hold a meeting in Denver hosted by Xcel Energy on May 8 and 9, 2002 to continue discussions on the segment identification and definitions for the wholesale electric quadrant. At this meeting, the segments will be confirmed and preliminary definitions for those segments should be identified. The number of representatives to the Board and to the Executive Committee representing the WEQ should also be identified. A follow-up meeting to confirm decisions made on May 8/9 and to continue discussions regarding the WEQ procedures for election of Board of Directors and Executive Committee representatives is scheduled for May 29/30 in Birmingham, Alabama.

To populate the wholesale electric quadrant, the NAESB Board of Directors will vote to adopt wholesale electric quadrant procedures, which at a minimum require segment identification and definitions, and procedures for election of Board of Directors and Executive Committee representatives. The procedures can be further defined and changed as the quadrant determines.

The meeting specifics are:

WHERE: Xcel Energy Offices
550 15th Street
Denver, Colorado

MEETING ROOM: Technical Services Building (TSB)
Large Basement Conference Room

WHEN: May 8 1:00 pm to 5:00 p.m.
May 9 8:00 a.m. to Noon

Holding the meetings the afternoon of the first day and the morning of the second day was suggested to allow for attendees to travel to the meeting to accommodate the meeting into their schedules with a minimum of time spent away from the office. Three weeks notice should provide time for travel arrangements, and several nearby hotels are listed in this announcement for those traveling to the meeting. Conference calling will be available for those unable to travel to the meeting. Written comments are also suggested from those unable to participate in the meeting, or for those who prefer to participate via written comments in addition to participation in the meeting. Comments should be forwarded to the office 5 business days prior to the meeting to allow for attendees sufficient time to review all meeting materials. All written comments will be posted and distributed to the meeting attendees. The meeting will be transcribed and the transcripts available for purchase, and antitrust counsel will be present throughout the meeting.

The Electronic Scheduling Collaborative has provided its segment descriptions for consideration and discussion, and similarly a group of companies are drafting quadrant procedures. Those that are interested in participating in the drafting effort for quadrant procedures can contact Mark Bennett (mbennett@epsa.org). Any other work papers or comments related to segment identification, segment descriptions, number of seats for the WEQ Board and Executive Committee representatives should be forwarded to the NAESB office by May 1 for distribution and posting on May 1. Should groups need coordination support, the NAESB office will coordinate any other group's activities to prepare joint work papers or comments.



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If you intend to attend, please notify the office by May 1, 2002 and provide the following information:

- Name
- Organization
- Email address

We look forward to your attendance,

Best Regards,

Rae McQuade



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**North American Energy Standards Board
Draft Agenda For Wholesale Electric Quadrant Segment Descriptions Meeting
Denver, Colorado
May 8 and 9, 2002**

1. Welcome and Opening Remarks
 - Welcome
 - Introductions
 - Antitrust Guidance
 2. Meeting Rules
 - Time per speaker
 - Time per topic to ensure that all agenda items are addressed
 - How votes are taken
 - **Vote on the Rules**
 3. Review and Confirmation of the Identification of Segments for the NAESB Wholesale Electric Quadrant (WEQ)
 - Discussion on Segments Identified
 - Review that all participants can join at least one of the segments
 - **Confirmation Vote** of the segments
 4. Identification of the segment descriptions
 - Review of other quadrants' segment definitions
 - Proposed text for the segment descriptions
 - Review that all participants can join at least one of the segments
 - **Straw vote** (non-binding, to be confirmed at the next meeting) on the segment descriptions
 5. Number of WEQ Representatives on the Board and Executive Committee
 - Review of other quadrants' decisions
 - Proposed number of seats on the WEQ Board and EC - equal for each segment
 - **Straw vote** (non-binding, to be confirmed at the next meeting) on the segment descriptions
 6. How to Populate the NAESB WEQ
 7. Preparation of the Initial Procedures for the NAESB WEQ
 - Segment Definitions
 - Board and EC members nominations and elections process
 - Plan to Present to the NAESB Board of Directors
 8. Items for further development of the NAESB WEQ Procedures
 9. Next Steps Needed for the Formation of the NAESB WEQ
 10. Adjourn
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**North American Energy Standards Board
Hotels For Wholesale Electric Quadrant Segment Descriptions Meeting
Denver, Colorado
May 8 and 9, 2002**

Holiday Inn
1450 Glenarm Place, Denver
303-573-1450 or 800-465-4329

Adams Mark
1550 Court Place, Denver
303-893-3333

Courtyard by Marriott
934 16th St., Denver
303-571-1114 or 800-321-2211

The Magnolia
17th & Stout, Denver
303-607-9000 or 888-915-1110

Hyatt Regency
1750 Welton, Denver
303-295-1234
