

Gas Industry Standards Board (GISB)

Title Transfer Tracking - Pilot Testing - Task Force (3T-PT-TF) Organizational Meeting

Friday, October 25, 1996

Pan Energy's Offices: Washington, D. C

1620 L Street NW – Suite 1200

8:00 a.m. – 4:00 p.m.

Lunch 10:30 a.m. – 12:00 p.m.(Noon) on your own

AGENDA

- 8:00 a.m. 1 Welcome
- 8:05 a.m. 2 Antitrust advisement
- 8:10 a.m. 3 Adoption of agenda
- 8:15 a.m. 4 Introduction of Chairs: Jerry Hahn, Dave Pfeifer, and Norm Walker
- 8:15 a.m. 5 Opening remarks by Chairs: rules of engagement and responsibilities
- 8:30 a.m. 6 Review of the charter of the Title Transfer Tracking - Pilot Testing - Task Force The following text was copied and rearranged, without changing content, from the minutes of the EC meeting.

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE CONSIDERATION OF TITLE TRANSFER TRACKING Prepared on September 12 & 13, 1996

Task Force convened by October 1996 with recommendations by September 1997, for implementation by Spring of 1998. As a test team, the pilot should address multiple title transfer tracking service providers at a point, as well as single title transfer tracking service providers at a point.

The following set of title transfer tracking standards and principles is proposed as a set of instructions to the Title Transfer Tracking Pilot Testing Task Force ("TTT-PT-TF") which Pilot Testing Task Force will commence testing these proposed standards, principles and definitions as well as the existing practices in the industry on title transfer and title transfer tracking as a provisional structure whose final status will be determined following testing. The TTT-PT-TF reports directly to the EC and status reports from the group will be made at each EC meeting. The group will be chaired by a member of the EC.

At a minimum, testing will begin following implementation in April, May and June of 1997. The pilot testing task force is open to any testing service requester and testing service provider. The initial volunteers will be identified by October 1, 1996. Pilot Testing Volunteers will be able to join and participate in the testing up through July 1, 1997.

The pilot testing task force, will report back to the Executive Committee in early September 15, 1997, the results of its testing and recommendations with respect to additions, changes, and deletions from the provisional working set of instructions.

The Executive Committee would vote on the final additions, changes, and deletions recommended by the TTT-PT-TF as standards, principles, and so forth with a goal of receiving member ratification and filing with the FERC by approximately November 30, 1997.

The existing normal GISB practices for comment, EC vote, and member ratification would be followed. Compensability issues should not be addressed, and directions will be given by the EC at each EC meeting. Dave Pfeifer will act as the initial chair of the

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task force.

The study is directed at evaluating the following title transfer tracking options: title transfer tracking:

1. Title Transfer Tracking by the Transportation Service Provider
2. Title Transfer Tracking by one Title Transfer Tracking Service Provider
3. Title Transfer Tracking by multiple Title Transfer Tracking Service Providers
4. Title Transfer Tracking by other alternatives

The report should compare the relative advantages and disadvantages of each option.

Instructions apply to the following proposals reviewed in the September 12-13, 1996 meeting: 6-14, 26, 30-37, 89-92

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| 9:00 a.m. | 7 | Call for additional alternatives |
| 9:30 a.m. | 8 | Review (high level) of the BPS Recommendations |
| 10:00 a.m. | 9 | Additional issues to be considered during the Pilot Test – concepts for consideration over lunch |
| 10:30 a.m.--
noon. | | Lunch – allows time to check out of hotels and eat |
| Noon | 10 | Scope and sequence (project plan) with attention to the September 1997 completion date |
| 12:30 p.m. | 11 | Criteria to evaluate each alternative from view point from several perspectives: transportation service provider, producer, LDC, end user, services, industry, FERC, and shipper |
| | | A. timeliness – effect on scheduling time line (11:30 a.m. to 4:30 p.m.) |
| | | B. accuracy – operational vs accounting |
| | | C. completeness -- |
| | | D. Pros/Cons - Cost/Benefit (advantages, disadvantages, numeric analysis) |
| | | E. simplicity – KISS |
| | | F. complexity – perception vs necessity |
| | | G. others identified |
| 2:30 p.m. | 12 | Outline of status report to be provided at each Executive Committee meeting |
| 3:00 p.m. | 13 | Organization of work group(s) |
| 3:30 p.m. | 14 | Additional issues – what's on your mind, reality check before we break |
| 3:45 p.m. | 15 | Set next meeting date – suggest we hold meeting immediately before Executive Committee Meetings at a minimum to ensure most up to date information conveyed |
| 4:00 p.m. | 16 | Adjourn, no later than 4:00 p.m. |