

DATE: February 17, 1997

TO: Title Transfer Tracking Task Force

FROM: Norm, Dave and Jerry

SUBJECT: **March TTTTF Meeting**

Your co-chairs believe that we should depart from our meeting policy and not convene in Washington DC on March 5, 1997. This is based on the need of some groups for more time to complete the deliverables we agreed upon at the New York meeting. It just does not seem worthwhile to convene a four-hour meeting requiring travel by almost everyone to have a progress check such as we had in Houston in February.

Your co-chairs commit to you that we will communicate with each team leader to determine status and also obtain the team's work product before the April 8 or 9, 1997 meeting (depending on EC meeting times). We also commit to post those on the GISB homepage or fax to you so we will all have a chance to review before the April meeting.

GEH:jl
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