

**Title Transfer Tracking Meeting
July 17, 1998
Offices of Eastern Utilities Associates
Boston, MA
Final Minutes**

1. Administrative

Meeting attendees were welcomed by Greg Lander.

Antitrust warning was read by Jerry Hahn

Introductions of meeting attendees

Agenda was adopted

Approval of prior meeting minutes:

Minutes from the June 3-4 and June 12, 1998 were discussed, modified and adopted as final with the modifications.

2. Further Work on Draft Standards

After announcements by Diane McVicker proposed standard S-9 was read and discussion began. S-9 was revised to remove the word Confirmation and use instead, the word Validation.

Mark Scheel recommended S-9 be a principle rather than a standard because it deals with a failure to perform.

Others indicated that they preferred it as a standard so that there is accountability for jurisdictional companies when FERC adopts GISB standards. TSPs in the meeting also stated they gain comfort as a standard because FERC has been adopting standards, not principles.

Sylvia Munson offered rewritten language. Both versions will be "book marked" for further discussion and decision making.

S-10 was read. Participants indicated that they did not understand what S-10 actually means. Mr. Lander explained that the intent of S-10 was to empower the TTTSP to perform similar to an operator in the scheduling process. Paul Love suggested deletion of the word "scheduling". Tommie Hartmann asked if there could be more than one point operator. Mr. Lander responded that there can be only one "WOPR" [welded operator].

The point operator performs the physical scheduling of gas quantities. For TTT, the TTTSP isn't the point operator in the physical sense but has to be involved from the view of the TTTSP providing the Tracking service. Mr. Lander indicated that S-10 was not written to alter what a producer/operator currently does regarding the ranking and allocation of gas. Dale Davis expressed concern about the drafting of standards for both "before" and "after" flow consequences of S-10 when we have not yet discussed any concepts related to after-flow issues.

Sylvia Munson offered alternative language. Mr. Lander said he thought Sylvia's new S-10 was covered in S-12 and S-13. Ms. Munson recommended deleting S-10 and modifying S-12 and S-13 if other points needed to be added.

Discussion then moved to S-12 & S-13.

Mr. Lander said that S-12 covers what a 3PAD does and that S-13 covers what the TSP does. Dale Davis expressed concern that S-12 and S-13 also addressed certain "after flow" processes

- a) allocations in S-12: d, f and g
- b) allocations in S-13: c and e

Sylvia Munson recommended reversing b and c in S-12 to reflect the sequence of events. She also thought PDA's should be added after d).

Suggestion was made to take S-12 and S-13 line by line.

S-12 a) was OK

S-12 b) was revised to include the terminology "Request for Validation" in lieu of "Request for Confirmation" and conforming changes.

S-12 c) was similarly revised to use "Validation Response" &/or "Unsolicited Validation Response" in lieu of "Confirmation".

-- Lunch Break --

Diane suggested that from this point forward we remove the "problem" of multi-tier allocations (MTAs) from the model and asked whether those who believed we are blocked by post-flow issues, prepare a work paper for the Ponca City meeting detailing the issues and how they should/could be solved.

There was then discussion as to whether we could move toward completion (or make progress) on the model with MTAs removed.

There was further discussion on whether TTTSPs would be physically flowing gas. It was determined that TTTSP's would be contractually dealing with receipts and deliveries, but not physically.

Regarding allocations, Greg Lander described that the allocations in the current model was actually two separate single-level allocations as opposed to an MTA. Dale Davis suggested it was in fact an MTA.

Given the confusion over what is and what isn't an MTA, it was determined that we would refer to both multiple single-level and MTAs as "*Multi-Phase Allocations*" (MPAs).

Norm Walker asked some individuals what remaining issues they had with TTT and in effect, what they were looking for as a solution to TTT.

At this point we returned to the discussion of proposed standard S12.

S12: Within the context of Title Transfer Tracking service, when the Title Transfer Tracking Service Provider is a Third Party Account Administrator (3PAD), the 3PAD should:

- a) receive and process nomination information from their Account Holders;
- b) provide to the Transportation Service Provider (TSP) Request(s) for Validation (by means of applicable GISB 1.4.X standards);
- c) receive and process information contained within Validation Responses and/or unsolicited Validation Responses (by means of applicable GISB 1.4.X standards) from the TSP;
- d) receive and process Predetermined Allocation information from their Account Holders;
- e) receive from and process information contained within, or provide, Scheduled Quantity for Operators information to the TSP (by means of applicable GISB 1.4.X standards);
- f) provide scheduled quantity information to their Account Holders;
- g) receive and process information contained within Allocation Statements from the TSP (by means of applicable GISB 2.4.X standards);
- h) provide Allocation Statement(s) to the TSP (by means of applicable GISB 2.4.X standards); and,
- i) Provide allocation information to their Account Holders.

There was consensus agreement for now on the proposed language for S12. Discussion then moved on to proposed Standard No. S13.

S13: Within the context of Title Transfer Tracking service, when the Transportation Service Provider (TSP) is interacting with a Third Party Account Administrator (3PAD), the TSP should:

- a) receive and process information contained within Request(s) for Validation from the 3PAD (by means of applicable GISB 1.4.X standards);
- b) provide to the 3PAD Validation Response(s) and/or unsolicited Validation Response(s) (by means of applicable GISB 1.4.X standards);
- c) determine whether information contained within Scheduled Quantities for Operators should be received from and processed or provided to the 3PAD, and then comply with such determination (by means of applicable GISB 1.4.X standards);
- d) provide to the 3PAD Allocation Statements (by means of applicable GISB 2.4.X standards); and,
- e) receive and process information contained within Allocation Statement(s) from the 3PAD (by means of applicable GISB 2.4.X standards).

There was agreement on this draft language.

There was discussion that the parenthetical (by GISB 1.4.X standards etc.) may have to be added to all of the communication steps above. Others believed that this was covered in proposed standard S6.

The remaining standards will be addressed at the Ponca City meeting.

The meeting adjourned at approximately 2:45 pm local time.

**Title Transfer Tracking
Sign up Sheet - July 8-9, 1998**

First Name	Last Name	Company	Segment	Phone / Fax	E-Mail Address	Present
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Tommie	Hartmann	Exxon USA	Producer	713-656-1875	Tommie.R.Hartmann@Exxon.Sprint.com	*
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