

**Title Transfer Tracking Meeting
June 12, 1998
MGM Grand Hotel
Las Vegas, Nevada
Final Minutes**

**I. Welcome, Antitrust Guidelines, Identification of Secretary for Minutes,
Introduction of meeting participants**

Diane McVicker welcomed meeting participants.
Jim Buccigross read the anti-trust guidelines.
Jim Buccigross will take the minutes.

II. Adoption of Draft Agenda

The draft agenda was reviewed. The group determined (without objection) not to review the last meeting minutes as some written modifications submitted by group were not currently available and the group believed that the minutes needed some modifications.

A suggestion was made to review the outstanding requests assigned to TTT
This was inserted as new agenda item III.

In addition a request was made that we "walk through" the Transfer Model for non-pathed pipelines, either today or at the next TTT meeting. This was added as agenda item IV(a) to be addressed as time permits.

Addition of a threshold question regarding the following:
"Should all TSPs offer TTT service?"

Agenda was adopted as modified without objection.

III. Review of requests assigned to TTT-PT-TF

Jean Ford reviewed the requests dealing with TTT. These are listed below:

R97019 - NorAm

TTT Add additional elements for Provider, Supplier and Provider Contract to the Nominations dataset

R97043 - Southern Natural

TTT Add a data element for Interest Owner to the Nominations, Request for Confirmation, Confirmation and Scheduled Quantities Transactions
Southern Natural

R97049 -Transco

TTT Add four code values to the allocation type codes in the PDA Data Set - Multi-level Operator, Multi-level Producer, Multi-level First Supplier, Multi-level Last Supplier Transco, 3/97

IV. Review of Work Paper Regarding "Proposed Standard Regarding Title Transfer Tracking.

Proposed Principals, Definitions, and Standards were reviewed, discussed and modified. They are presented below. No "sense of the room" votes were taken on these proposals, except if specifically noted below.

Proposals:

(P = Principal, D = Definition S = Standard)

- D1) Title is the term used to identify the ownership of gas.
- D2) Title Transfer is the change of ownership of gas between parties at a location.
- D3) Title Transfer Tracking is the process of accounting for the progression of ownership changes from party to party at a location.
- D4) A Title Transfer Tracking Service Provider is a party conducting the Title Transfer Tracking activity.
- D5) A Third Party Account Administrator is a Title Transfer Tracking Service Provider other than the Transportation Service Provider.
- D6) An Account Holder is the party using the services of a Title Transfer Tracking Service Provider (TTTSP) under a contract with that TTTSP.

No objections were noted on the above D1 - D6, and the group moved on.

- S1) The standard nominations timeline (GISB 1.3.2) should apply for title transfer transaction nominations. Account Holders should nominate their title transfer transactions to their Title Transfer Tracking Service Provider pursuant to the GISB nominations related standards.

[Service Requesters seeking to have gas delivered into or received from a TTTSP's location and/or agreement by a Transportation Service Provider (TSP) should nominate this activity to their TSP pursuant to the GISB nominations related standards.]

Bracketed language is to be treated as an open issue.

- S2) Prior to a Third Party Account Administrator (3PAD) providing Title Transfer Tracking services, the 3PAD should identify itself in writing to the Transportation Service Provider.
- S3) All coordination between Title Transfer Tracking Service Providers (TTTSPs) and Transportation Service Providers (TSP) should be performed under a contract between these parties. Where the TSP is also a TTTSP on its system, tariff provisions (terms, conditions and rates), or general terms and conditions of the TSP, may take the place of a contract.
- S4) Upon reasonable request of the Third Party Account Administrator (3PAD), Transportation Service Providers (TSPs) should provide the 3PAD with one of the following for conducting Title Transfer Tracking (TTT) activities:
- 1) location code(s);
 - 2) contract identifier(s) used in the exchange of transactional data; or,
 - 3) both 1 and 2 above.

In any event, TTT activity is always performed at a location.

--- Lunch Break ---

- S5) All Title Transfer Tracking (TTT) services should be performed under a contract between the Account Holder and their Title Transfer Tracking Service Provider (TTTSP). All TTTSPs should offer their TTT services on a not unduly discriminatory basis.
- S6) Any party providing Title Transfer Tracking (TTT) services should adhere to those GISB standards applicable to TTT in their role as Title Transfer Tracking Service Provider. Once a party has chosen to provide TTT services, they may choose to do so at one or more locations with respect to a Transportation Service Provider but should not be required to provide the service at all locations nor should they be required to provide the service at any particular location(s).
- S7) A Transportation Service Provider (TSP) should only be required to conduct business with Title Transfer Tracking Service Providers (TTTSPs) that perform in accordance with those GISB standards applicable to Title Transfer Tracking and the applicable contract between the TTTSP and the TSP.

The group determined it will continue this approach at the July 8-9, 1998 meeting in Phoenix.

Meeting adjourned at approximately 2:30 p.m. local time.

Title Transfer Tracking Sign up Sheet - June 12, 1998

First Name	Last Name	Company	Segment	Phone / Fax	E-Mail Address	Present
Betty	Barnum	Trunkline Gas Co	Pipeline	713-627-5618 / 5769	babarnum@duke-energy.com	*
Chuck	Beaver	Transenergy Mgt.	Services	713-693-2205 / 2101	cbeaver@transenergy.com	
Jim	Buccigross	National Registry	Services	978-535-7500 / 7744	legaljb@tcapserv.com	*
Jackie	Butler	Panhandle Eastern	Pipeline	713-627-5033 /	mjbutler@duke-energy.com	
Melissa	Casey	Texas Gas	Pipeline	713-215-2906 / 4537	melissa.k.casey@wgp.twc.com	
Dale	Davis	Williams Gas Pipelines	Pipeline	713-215-2396 / 3946	dale.m.davis@wgp.twc.com	*
Jean	Ford	Anderson Consulting	Services			*
Mark	Gracey	Tennessee Gas Pipeline	Pipeline			*
Bill	Griffith	Colorado Interstate Gas	Pipeline			*
Jerry	Hahn	Texaco Natural Gas Inc	Producer	713-752-7769 / 4026	hahnge@texaco.com	*
Tommy	Hartman	Exxon USA	Producer			*
Lisa	Hassold	PG&E Gas Transmission - Texas	Pipeline	210-528-4282 / 4302	hassoldl@pge-texas.com	
Theresa	Hess	Enron - TW	Pipeline	713-853-4895		*
Keith	Higginbotham	Enron - Transwestern	Pipeline	713-853-5466 / 713-646-2551	khigginbotham@enron.com	*
Tammy	Hopkins	Enron - Northern Border Pipeline	Pipeline	713-853-5818 /	thopkins@enron.com	*
Iris	King	CNG Transmission	Pipeline			*
Frazier	King	Enron - FGT	Pipeline	713-853-7228 / 5425	fking@enron.com	
Greg	Lander	TransCapacity	Services	978-535-7500 / 7744	exec@tcapserv.com	*
Marcy	McCain	Algonquin	Pipeline			*
Laurie	McCauley	WGP - Transco	Pipeline	713-215-4473 / 4537	laurie.l.mccauley@wgp.twc.com	*
Allison	McLean	Mobile Bay P/L	Pipeline	713-229-5631 / 6012	mcleana@kochind.com	*
Rae	McQuade	GISB		713-757-2283		*
Diane	McVicker	Salt River Project	Enduser	602-236-4315 / 4322	dbmckvick@srp.gov	
Todd	Meaux	KN Energy - NGPL	Pipeline			*
Matt	Morrow	Sabine Hub Services	Services			*
Laura	Moseley	Enron - FGT	Pipeline	713-518-1707 / 6756	lmoseley@enron.com	
Sheila	Nacey	Enron - Northern Natural Gas	Pipeline	713-853-5146 / 713-646-2551	snacey@enron.com	
Mike	Oberleitner	Baltimore Gas & Electric	LDC	410-291-4785 / 4601	michael.s.oberleitner@bge.com	
Bill	Oppenheim	PECO Energy	LDC	610-832-6414 / 6499	woppenheim@peco-energy.com	*
Gary	Payne	Enron Capital & Trade	Services			*
Rich	Santerre	TransEnergy	Services			*
Mark	Scheel	Dynergy Corporation	Services	713-507-6787 / 6834	masc@ngccorp.com	*
Mike	Schisler	Natural Gas Pipe Line	Producer	713-963-3589 / 3085	mike_schisler@knenergy.com	

Ken	Schubert	TransCanada Pipe Lines	Pipeline	403-267-8606 / 8632	ken_schubert@tcpl.ca	*
Donna	Scott	Enron Admin Corp	Services	713-853-6136 /	dscott2@ect.enron.com	*
Jay	Story	PG&E Gas Transmission NW	Pipeline			*
Twyla	Strogen	CNG Transmission	Pipeline			*
Veronica	Thomason	GISB		713-757-4175		*
Julie	Unruh	Koch Gateway Pipeline	Pipeline	713-229-5438 / 6012	unruhj@kohcind.com	*
Kim	Van Pelt	Panhandle Eastern Corporation	Pipeline			*
Norm	Walker	El Paso Natural Gas	Pipeline	915-496-3052 / 915-496-2865	walkerne@epenergy.com	
Bob	Wallenhorst	Exxon	Producer	713-656-5230 / 4144	robert.p.wallenhorst@esson.sprint.com	
Dale	Weathers	Texas Eastern	Pipeline			*
Dave	Weathers	Texas Eastern / Algonquin	Pipeline	713-627-4773 / 713-989-1534	daweathers@duke-energy.com	