



Gas Industry Standards Board

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March 16, 1998

TO: Title Transfer Tracking Chairs: Jerry Hahn, Jim Buccigross, Norm Walker, Diane McVicker, Bill Oppenheim
GISB Members
Posting on the GISB Home Page for Interested Industry Participation in the Meeting

FROM: Rae McQuade, Executive Director

RE: Meeting Announcement -- First Meeting of the Title Transfer Tracking Task Force in 1998

The first meeting in 1998 for the Title Transfer Tracking Task Force is scheduled in Houston, on March 27 from 9 a.m. to 4 p.m. The meeting location is the El Paso Energy facilities at Travis Place, Houston, Texas. As with all GISB meetings, the meetings are open to all interested industry participants, regardless of GISB membership status. The draft agenda is shown below:

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Confirmation of co-chairs Jerry Hahn, Jim Buccigross, Norm Walker, Diane McVicker, Bill Oppenheim
 - ✓ Adoption of minutes from July 1997
2. Review of the Base Case for Title Transfer Tracking
 - ✓ Explanation of Diagram
 - ✓ Explanation of Deliverables
3. Review of NOPR and Statement of Policy, Docket No. RM96-1-007
4. Review of Base Cases Nos. 2, 3, 12, 13 and 14
5. Identification of Parameters/Questions to be applied to the cases
6. Reconvene teams for further development of each case
7. Adjourn

Several work papers are available for the meeting and can be accessed from the GISB Home Page. We look forward to your attendance at the meeting.