



Gas Industry Standards Board

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April 3, 1997

TO: All Interested Parties
FROM: Rae McQuade, Executive Director
RE: Upcoming April 15 Meeting on Model Trading Partner Agreement

MEETING ANNOUNCEMENT:

The meeting will be held in Houston on April 15.

Where: Host: PanEnergy
5400 Westheimer Court, Room 9K54
Houston, TX 77056
Phone: 713-627-5260

When: April 15, 1997
9 AM to 5 PM

Please RSVP to Nancy Totah, 713-627-5260, by April 10 for catering requirements. A working lunch will be provided during the meeting. Please feel free to call if you have any questions or comments.



GISB MODEL TRADING PARTNER AGREEMENT MEETING

**PANENERGY, 5400 WESTHEIMER COURT, ROOM 9K54, HOUSTON, TX
April 15, 1997 -- 9:00 a.m. to 5:00 p.m.**

(If you are unable to attend, but would like to conference call in for the meeting you can dial 1-312-470-7062 with the passcode GISB)

PROPOSED AGENDA

1. Administrative
 - a. Welcome
 - b. Antitrust
 - c. Adoption of August 1996 Minutes
 - d. Adoption of March 25, 1997 Minutes
 - e. Report on April 10, 1997 EC Meeting
 - Name Change
 - Process
 - Priorities
2. Review/Discuss Draft Mission Statement
3. Review/Discuss Internet Insertions into the Body of Contract, Appendix and Exhibits
4. Review/Discuss Exhibit Matrix
5. Next Steps