



# Gas Industry Standards Board

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June 8, 1998

**TO:** GISB Membership and posting on the home page for interested industry participants  
**FROM:** Rae McQuade, Executive Director  
**RE: MEETING ANNOUNCEMENT FOR THE CONTRACTS TASK FORCE FOR MTPA**

The task force meeting for revisions to the MTPA and possible adoption of the MTPA as a standard be held on:

✓ Date: June 15, 1998  
✓ Time: 1:00 p.m. to 4:00 p.m. central  
✓ Place: Teleconference Call

Please call the GISB office for the phone number and pass code. The MTPA for this meeting will be posted on June 10, and can be accessed from the GISB Home Page. Any further issues should be communicated to Ms. Corman at scorman@enron.com prior to the meeting. The draft agenda for the meeting is:

1. Administrative:
  - ✓ Welcome
  - ✓ Antitrust Advice
  - ✓ Roll Call
  - ✓ Adoption of Agenda
  - ✓ Adoption of Minutes of June 8, 1998
2. Final Review and Adoption of the MTPA -- Proof the MTPA, check the formatting and numbering of paragraphs, check the glossary, checking the section references.
3. Determination of recommendation to the Executive Committee on the MTPA:
  - ✓ Model
  - ✓ Standard
  - ✓ Leave it to the Executive Committee to determine whether the agreement is a model or a standard
4. Address the VAN issues:
  - ✓ Review the separate Appendix and Exhibits for VANs.
  - ✓ Thirty day notice may not be sufficient for moving to a different provider specifically as it addresses VAN usage, (Section 1.2.1). This item can be addressed in the appendix for VAN usage. It was noted that 45 days may be more appropriate, while 30 days should be sufficient for Internet. This should be addressed in conjunction with the review of the Appendix and Exhibit on VAN usage.
  - ✓ Address the issue of should shipper acknowledgments exist and if so, should it be part of the MTPA.
5. Next telephone conference meeting date and time -- if needed.
6. Adjourn

We look forward to your attendance at the meeting.