



Gas Industry Standards Board

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May 26, 1998

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: MEETING ANNOUNCEMENT FOR THE CONTRACTS TASK FORCE FOR MTPA

The task force meeting for revisions to the MTPA and possible adoption of the MTPA as a standard will be held on:

✓ Date: May 29, 1998
✓ Time: 1:00 p.m. to 4:00 p.m. central
✓ Place: Teleconference Call

Please call the GISB office for the phone number and pass code. The red-lined MTPA for this meeting will be posted on May 27, and can be accessed from the GISB Home Page. Any further issues should be communicated to Ms. Corman at scorman@enron.com prior to the meeting. Ms. Corman noted that Section 2.2.4 of the MTPA should be split, a corrected work paper on the Process Differences between EDI over the Internet and EDI using VANs will be available, and a draft Appendix for VAN usage will be available prior to the meeting. The draft agenda for the meeting is:

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Adoption of Minutes of May 26, 1998
 - ✓ Review of Open Items in the minutes to determine status
2. For each submitted issue regarding the MTPA, beginning in section 3:
 - ✓ Review of the issue
 - ✓ Review of the red-lined changes to the MTPA as a result of the issue
 - ✓ Vote on changes, if needed
3. Discussion on outstanding items in the work plan and schedule for completion
4. Work Assignments and Volunteers if needed as a result of Agenda Item 3
5. Next telephone conference meeting date and time
6. Adjourn

We look forward to your attendance at the meeting.