



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE www.gisb.org

May 11, 1998

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **FINAL MINUTES FOR THE CONTRACTS TASK FORCE FOR MTPA¹ MEETING -- MAY 11, 1998**

I. Administrative

Ms. Corman welcomed the participants to the call. Ms. McQuade gave the roll call and Ms. Corman gave the antitrust advice. The agenda was adopted. The minutes of May 5 were adopted with changes. Ms. Corman directed the participants to the red-lined MTPA, available on the GISB Home Page, or as attachments to the minutes of May 5.

II. GISB Model Trading Partner Agreement

The red-lined MTPA was reviewed beginning with Section 3. Each red-lined change was reviewed for adoption or rejection, and those changes were made to the working document. Any new changes made to the document are shown in red-line in the revised working paper attached. No vote or decision for support will be made until the full document has been reviewed. Changes that will require further work or comments made that explain the intent further are:

1. For Section 3.1, the execution of this agreement does not indicate an obligation to enter into a transaction.
2. Determine whether definitions should be defined in section 1.1 or where first used. The glossary should be fully reviewed for conforming changes.
3. Enter into multiple exhibits where ISID or URL differ either above or below the transaction sets.
4. Re-transmit time is an open concept to be reviewed in the exhibit.
5. Signature Code text may be added to section 1.5 of the Agreement and Mr. Buccigross will provide the language for consideration.
6. Mr. Loesch will review the red-line version to determine where VAN language should be added.

III. Workplan

The items on the work plan are:

- | | |
|---|----------|
| 1. Complete list of desired revisions started above | April 7 |
| 2. Start from MTPA approved in R97035 as the base document | April 21 |
| 3. Use language from R97060 recommendation to address desired revisions. | April 21 |
| 4. Produce red-lined MTPA | April 29 |
| 5. Hold task force call to discuss | May 4 |
| 6. Written changes submitted following meeting | May 5 |
| 7. Hold task force call to discuss second version | May 11 |
| 8. Second version red-lined, draft minutes and additional proposed language | May 18 |
| 9. Hold task force to discuss third version | May 26 |

¹ MTPA -- Model Trading Partner Agreement



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE www.gisb.org

-
- 10. Continue iterations of red-line drafts and task force calls until proposal completed TBD²
 - 11. Decide model v. standard issues TBD
 - 12. Submit to EC as recommendation to R97060 TBD

IV. Next Meeting

The next conference call is scheduled for May 26 from 2:00 p.m. to 5:00 p.m. central. The purpose of the call will be to review, discuss, modify and possibly approve each of the red-lined changes.

V. Attendance

Segment	Participant	Company	GISB Member
Producers:	Don Loesch	Texaco	✓
Services:	Sandy Braband	Enron Capital and Trade	✓
	Jim Buccigross³	National Registry	✓
	Marcy Collins	PG&E Texas Industrial	✓
	Donna Scott	Enron Administrative Corp.	✓
	Greg Lander	TransCapacity	✓
Pipelines:	Betty Barnum	Duke - Panhandle Eastern	✓
	Shelley Corman⁴	Enron Northern Natural	✓
	Julie Unruh	Koch Gateway	✓
	Randy Young	Koch Midstream Services	✓
	Sandra Barnett	Koch - Mobile Bay	✓
	Richard Stapler	Northwest Pipeline	✓

Attachment: Resulting Changes to the Red-lined MTPA as discussed in the meeting, dated May 11, 1998.

² TBD -- the date has not yet been determined, but all items should be resolved by June 1998.

³ Mr. Buccigross is the chair of the Contracts Subcommittee.

⁴ Ms. Corman is the chair of the Contracts Subcommittee MTPA Task Force.