



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002  
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com  
HOME PAGE www.gisb.org

May 5, 1998

**TO:** GISB Membership and posting on the home page for interested industry participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** **FINAL MINUTES FOR THE CONTRACTS TASK FORCE FOR MTPA<sup>1</sup> MEETING -- MAY 5, 1998**

## **I. Administrative**

Ms. Corman welcomed the participants to the call. Ms. McQuade gave the roll call and gave the antitrust advice. The agenda was adopted. The minutes of March 31 were adopted with the change to refer to the minutes as final. Ms. Corman directed the participants to the red-lined MTPA, available on the GISB Home Page.

## **II. GISB Model Trading Partner Agreement**

The red-lined MTPA was reviewed and each change was reviewed for adoption or rejection, and those changes were made to the working document. Any new changes made to the document are shown in red-line in the revised working paper attached. The group agreed that no vote would be taken until a complete review and red-lined version was available. Review stopped at Section 3, so the changes from section 3 on are the same as the work paper provided for the meeting. Changes that will require further work are:

1. Under recitals, line nos. 14 to 15, shown as deleted in the red-lined version were bookmarked for further discussion.
2. Referred to first in Section 1, further review will be undertaken to ensure that references to Appendix and Exhibits are correct.
3. The MTPA could address VANs if needed in the Appendix. The body of the MTPA addresses the Internet.
4. Section 2.2.4 should be reworded to convey that a portion of a document may be in error as well as the entire document may be in error, if known. The red-lined portions are not to be construed in this section as final, but rather as indications of changes that should be considered.
5. There was debate on Section 2.2.5 and whether it should be deleted in its entirety.
6. Items 13, 14, and 15 of the Exhibits should be reviewed for modifications as a result of deleting Section 2.3 -- Acceptance.
7. In acceptance of the deletion of Section 2.5 -- Re-transmission, Mr. Lander noted that wording in the Section 2 may need to be augmented to provide further language on the obligation for retransmission.
8. A bookmark was placed on Section 2.5 to determine if it should be deleted, or language added to the Appendix.

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<sup>1</sup> MTPA -- Model Trading Partner Agreement



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### III. Workplan

Ms. Corman was thanked for her efforts on producing the red-lined MTPA for today's meeting. For deadlines, Ms. Corman set the development of the second red-lined MTPA to address the discussion today for May 5, and scheduled a conference call to discuss the resulting red-lined document on May 11, from 10:00 a.m. p.m. to 1:00 p.m. central. The items on the work plan are:

- |     |  |                  |
|-----|--|------------------|
| 1.  | Complete list of desired revisions started above                                     | April 7          |
| 2.  | Start from MTPA approved in R97035 as the base document                              | April 21         |
| 3.  | Use language from R97060 recommendation to address desired revisions.                | April 21         |
| 4.  | Produce red-lined MTPA   | April 29         |
| 5.  | Hold task force call to discuss  | May 4            |
| 6.  | Written changes submitted following meeting  | May 5            |
| 7.  | Hold task force call to discuss second version                                       | May 11           |
| 8.  | Continue iterations of red-line drafts and task force calls until proposal completed | TBD <sup>2</sup> |
| 9.  | Decide model v. standard issues  | TBD              |
| 10. | Submit to EC as recommendation to R97060   | TBD              |

### IV. Next Meeting

The next conference call is scheduled for May 11 from 10:00 a.m. to 1:00 p.m. central. A following meeting was scheduled for May 26 from 2:00 p.m. to 5:00 p.m. central. The purpose of the call will be to review, discuss, modify and possibly approve each of the red-lined changes.

### V. Attendance

Segment	Participant	Company	GISB Member
Producers:	Jerry Hahn	Texaco	✓
	Don Loesch	Texaco	✓
Services:	Sandy Braband	Enron Capital and Trade	✓
	Greg Lander	TransCapacity	✓
	Marcy Collins	PG&E Texas Industrial	✓
	Donna Scott	Enron Administrative Corp.	✓
Pipelines:	Clancy Aschbrenner	CIG	✓
	<b>Shelley Corman</b> <sup>3</sup>	Enron Northern Natural	✓
	Stony Jackson	Southern Natural Gas	✓
	Richard Stapler	Northwest Pipeline	✓
	Julie Unruh	Koch Gateway	✓
	Sandra Barnett	Mobile Bay	✓
	Dale Davis	Williams Gas Pipelines	✓

Attachment: Resulting Changes to the Red-lined MTPA as discussed in the meeting.

<sup>2</sup> TBD -- the date has not yet been determined, but all items should be resolved by June 1998.

<sup>3</sup> Ms. Corman is the chair of the Contracts Subcommittee MTPA Task Force.