



North American Energy Standards Board
1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Final Minutes from the NAESB Retail Electric Quadrant Technical Electronic Implementation Subcommittee Conference Call – December 5, 2002
DATE: December 11, 2002

**Retail Electric Quadrant
Technical Electronic Implementation Subcommittee Conference Call
December 5, 2002
2:30pm – 3:30pm CDT
Final Minutes**

1. Welcome

Mr. Brooks opened the meeting and welcomed participants. The agenda was modified to reflect the correct date and time. Mr. Brooks gave the antitrust guidelines. Ms. Reed moved to adopt the modified agenda and Mr. Kerver seconded. The agenda was adopted as modified.

Mr. Kerver motioned to adopt the November 19, 2002 minutes as modified and Mr. Jarrett seconded. The minutes were adopted as modified.

2. Status Review of Action Items from 11/19 Meeting

The progress of each document was reviewed by its respective author. It was proposed that all the authors use the same method for making changes by providing both the redline document and a log similar to the one that Mr. Behr created detailing any changes made. Ms. Hess suggested they use the official 1.6 version of the NAESB standards. Mr. Brooks volunteered to retrieve the correct final documents and redistribute those. Ultimately, all of the documents will be sent to Mr. Sishadri to be compiled. It was proposed that the documents be ready for review at the face-to-face meeting. Mr. Burden volunteered to contact the WGQ EDM.

3. Plans for January 16-17 Meeting

Concerns were voiced about meeting with the WGQ EDM so early in the process. It was agreed that Mr. Burden should contact the WGQ EDM to open communication, but at this time an official meeting was not necessary. Based on what Mr. Burden reports, the group will decide if coordination with the WGQ EDM needs to be on the agenda for the January meeting.

4. Adjourn

The meeting adjourned on Thursday, December 5, 2002 at 3:49pm CDT.



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5. Attendees

Name	Company
Alba, Chris	
Brooks, Dick	Systrends
Burden, Christopher	Williams Gas Pipeline
Cline, Jessie	E-C Power
Hess, Theresa	Reliant Energy Retail Services
Jarrett, Mark	Southern Company
Kerver, Ron	Consumers Energy
Kiselewich, Ruth	Baltimore Gas & Electric Co.
McMillan, Meghan	NAESB
Reed, Cary	American Electric Power
Thiry, Ken	Wisconsin Public Service
Vaughn, Mark	Columbia Gas Transmission
Wilen, Eric	NYSEG