



North American Energy Standards Board

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Final Technical Electronic Implementation Subcommittee Meeting Minutes October 15, 2002

1. Welcome and Introductions

Dick Brooks called the meeting to order. Introductions were made.

2. Anti-Trust Warning

Reviewed by Dick Brooks

3. Adoption of Agenda

Added discussion of a face-to-face meeting under new business.

Revised agenda was approved.

4. Plan to produce a specification or implementation guide for the NAESB REQ's EDM

Goal of this meeting is to begin development of a work plan for Annual Plan Item # 12

"Electronic Delivery Mechanisms" due 4th Qtr 2002, which states:

"Develop electronic delivery mechanism guidelines including but not limited to: transactional data interchange, web sites, and bulletin boards."

The annual plan item was reviewed and three distinct "electronic delivery mechanism guidelines" were discussed as deliverables from TEIS:

1. Transaction Data Interchange
2. Web Sites
3. Bulletin Boards

It was pointed out to the group that deliverables 2 and 3 are pending until the specifications and requirements to begin this work are available. The type of information needed to begin work on deliverables 2 and 3 includes:

- Listing of "informational posting" data to present on public web sites, including any information required by regulations to be publicly available
- List of transactions and data elements to be used on bulletin boards (depends on output from items 13-17 in Annual plan)

It was pointed out that deliverable 1 (Transaction Data Interchange) has no inter-dependencies and the TEIS could begin work immediately. It was suggested that committee members review the Wholesale Gas Quadrant EDI/EDM section within the EDM 1.6 specification over the next two weeks to prepare for the work effort. It was also stated that certain states (PA, NY, TX) have already adopted the EDI/EDM specifications (version 1.4) for reliable data interchange and have developed "implementation guidelines" that could serve as "work papers" or "strawman documents" for this TEIS deliverable.

Action: Dick Brooks to distribute PA, NY and TX EDM Implementation Guidelines for review.

The group was given the opportunity to propose any other Electronic Delivery Mechanisms that should be considered. Dick Brooks identified other electronic delivery mechanisms in use within Ontario and Texas that should be considered at some later point. However it was emphasized that the WGQ EDI/EDM should be the starting point for this effort given its "production" use in deregulated electric markets in the U.S.

5. Other Business

Meeting participants discussed possible dates and locations for a Face to Face meeting. Cary Reed offered to host the meeting in Dallas on November 19th and the group agreed to accept Cary's offer.

6. Next Meeting Date and Location

Conference Call on November 4th at 2:30 CST

Face to Face meeting on November 19th from 8:30-5:00 CST at AEP in Dallas

7. Adjourn

The meeting was adjourned.

Attendees:

Christopher Burden - Williams Gas Pipeline
Rick Alston - Old Dominion Electric Cooperative
Cary Reed – AEP
Jim Buccigross- 8760 Inc.
Theresa Hess - Reliant Energy Retail Services
Ron Kerver – Consumers Energy
Randy Huffer - Dominion Virginia Power
Mark Jarrett – Southern Company
Rich Muzikar – Coned
Tom Rone – Allegheny Power
Tom Ringenbach – AEP
Dave Darnell – Systrends
Dick Brooks - Systrends
Ken Thiry – Wisconsin Public Service
Johnny Robertson – TXU
Terry Walsh – Coned
Heidi Arroyo – SCE
Eric Wilen - NYSEG

ANNUAL PLAN WORK ITEMS FOR TEIS

- | | |
|---|--------------------------|
| 12 Electronic Delivery Mechanisms | 4 th Qtr 2002 |
| <i>Develop electronic delivery mechanism guidelines including but not limited to: transactional data interchange, web sites, and bulletin boards.</i> | |
| 13 Technical Electronic Implementation Standards – Billing & Payments | 2 nd Qtr 2003 |
| 14 Technical Electronic Implementation Standards – Customer Enrollment and Switching | 3 rd Qtr 2003 |
| 15 Technical Electronic Implementation Standards – Metering | 4 th Qtr 2003 |
| 16 Technical Electronic Implementation Standards – Load Profiling | ?? Qtr 2003 |
| 17 Technical Electronic Implementation Standards – Customer Information | ?? Qtr 2003 |