



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: Retail Electric Quadrant Interested Parties
FROM: Dick Brooks, Systrends Inc.
RE: Draft Agenda for [Retail Electric Quadrant TEIS Meeting – January 16 and 17, 2003](#)
DATE: [January 7, 2003](#)

NORTH AMERICAN ENERGY STANDARDS BOARD RETAIL ELECTRIC QUADRANT TEIS

[January 16, 2003 – 8:30 – 5:00 MST \(9:30 - 6:00 CST\)](#)
[January 17, 2003 – 8:30 – 12:00 MST \(9:30 – 1:00 CST\)](#)

MEETING ANNOUNCEMENT

The Technical Electronic Implementation Subcommittee (TEIS) will hold a face-to-face working session to advance progress on the Electronic Delivery Mechanism Annual Plan deliverable. Below are the meeting arrangements:

WHERE:

Hosted by Williams Gas Pipeline
295 Chipeta Way
Salt Lake City, UT 84108

Contact: Christopher Burden
713.215.4322 (office)
713.503.0493 (cell)

christopher.burden@williams.com

NOTE FOR THOSE ATTENDING

For security purposes, it is important that Williams Gas Pipeline receive notice prior to the meeting. Please notify Christopher Burden (christopher.burden@williams.com) if you plan to attend the meeting.

WHEN: [January 16](#) [8:30 – 5:00 PM MST \(9:30 – 6:00 CST\)](#)
[January 17](#) [8:30 – 12:00 noon \(9:30 – 1:00 CST\)](#)

Any materials for the meeting will be posted on the NAESB web site at:
http://www.naesb.org/req_teis.htm

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,

Dick Brooks



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RETAIL ELECTRIC QUADRANT TEIS FACE-TO-FACE WORK SESSION

DRAFT AGENDA

January 16, 2003 8:30 – 5:00 PM MST

8:30 p.m.	Welcome	Brooks
	<ul style="list-style-type: none">• Welcome to members and attendees• Antitrust Guidelines• Adoption of Agenda• Adoption of Draft Minutes of December 5, 2002 meeting	
9:00	Review/discuss proposed changes per Section (Tab)	ALL
10:15	Break	
10:30	Resume work session	
12:00	Break – Lunch	
1:00	Resume work session	
3:00	Break	
3:15	Resume work session	
5:00	Adjourn first day	



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January 17, 2003 8:30 – 12:00 Noon MST

8:30 a.m.	Status Review – Plan the days activities	Brooks/ALL
9:00	Continue work session	
10:15	Break	
10:30	Resume work session	
11:30	Other Business	
	▪ Schedule next meeting date	
12:00	Adjourn meeting	

Hotel information and directions to the meeting location are available on NAESB's web site:

<http://www.naesb.org/pdf/teis011603ma.pdf>