

**NAESB WGQ Technical Subcommittee Meeting
Final Meeting Minutes
December 8, 2003**

1. Welcome and Introductions

Kim Van Pelt called the meeting to order. Introductions were made.

2. Anti-Trust Warning

Reviewed by Kim Van Pelt

3. Adoption of Agenda

The agenda was modified to move adoption of the 11/12/2003 meeting minutes and attachment to the January meeting.

4. Adoption of Meeting Meetings

The 11/12/2003 meeting minutes will be adopted at the January meeting.

5. Address Current Requests for Initiation or Enhancement of NAESB WGQ Standards

Transactional Reporting

We discussed creating this data set with a hierarchical structure that could be used at the different levels.

Hierarchical Structure

CS
DTM
N9
LQ
QTY
RPA
MSG
N1 Loop
LCD Loop with N4 and REF

The data sets would be structured as follows:

Detail

HL
CS
DTM
N9
LQ
QTY
MSG
N1 Loop

Sub-detail

HL
DTM
LQ
RPA

Sub-sub-detail

HL

LQ

QTY

LCD Loop with N4 and REF

We will finish structure of sub-detail and sub-sub-detail.

See minutes attachment Transactional Reporting Working Document for the updates.

6. Next Meeting Date and Location

Thursday, January 15, 2004

8:30am-3:30pm

PNM, Albuquerque NM

7. Adjourn

The meeting was adjourned.

Attendees:

Kim Van Pelt	Panhandle Eastern Pipe Line
Christopher Burden	Williams Gas Pipeline
Mike Stender	El Paso Natural Gas
Greg Dodson	Dominion Resources Services Inc.
Dale Davis	Williams Gas Pipeline
Tran Kimbel	Dominion Transmission Inc.
Randy Young	Gulf South Pipeline