

**NAESB WGQ Joint EDM, Information Requirements
and Technical Subcommittees Meeting
March 16, 2004
Conference Call**

DRAFT MINUTES

1. Administrative

- Introductions:** Participants introduced themselves
Anti-trust Guidelines: Dale Davis read the anti-trust guidelines
Adoption of Agenda: The agenda as posted was adopted with no opposition.

2. Technical Implementation of Proposed Order 2004 Requirements

Motion: (Joe Kardas / Donna Scott)

- Modify Tab 7 of the NAESB WGQ EDM Manual - Technical Implementation - Informational Postings Web Site (IP/EDM) as follows

Introduction

Industry Goal/Purpose

The goal of Informational Postings/EDM, ~~like EBB/EDM, is indicated by~~ reflected in NAESB WGQ Standard 4.3.623.

- ~~4.3.6 Transportation Service Providers should establish a HTML page(s) accessible via the Internet. The following information should be posted:~~
- ~~1) Notices (critical notices, operation notices, system wide notices, etc.)~~
 - ~~2) FERC Order No 566 affiliated marketer information. (affiliate allocation log, 24 hr. discount posting, etc.)~~
 - ~~3) Operationally available and unsubscribed capacity~~
 - ~~4) Index of customers~~
 - ~~5) Transportation Service Provider's tariff (Terms, conditions and rates), or general terms and conditions.~~

The scope of the standards and guidelines for the Informational Postings Web site is pertaining to the Web site implemented on behalf of the transportation service provider in providing public information identified in NAESB WGQ Standard 4.3.623 for viewing and downloading. As a further development of the objectives pertaining to Informational Postings/EDM, the standards and guidelines were required to provide common accessibility of the Web site and information contained therein (common "look and feel"). While the standards do not attempt to dictate back office system technology or exact placement of data elements within the Informational Postings Web site, overall layout is addressed in addition to determining common terminology used to identify the links for navigation and their order of placement. Guidelines were also developed pertaining to minimum client configuration for which the transportation service provider's Web site would be designed. The users of such sites could expect to follow the guidelines to access information on the sites (see Appendix "C"). Search capabilities desired for the tariff were expressed in the standards.

- Modify Tab 8 of the NAESB WGQ EDM Manual - Technical Implementation - EBB/EDM as follows:

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Introduction

Industry Goal/Purpose

The goal of EBB/EDM ~~can be found~~ is reflected in NAESB WGQ Standard 4.3.642, ~~which reads:~~

~~Transportation Service Providers should establish a HTML page(s) accessible via the Internet. The following information should be posted:~~

- ~~1) Notices (critical notices, operation notices, system wide notices, etc.)~~
- ~~2) FERC Order No 566 affiliated marketer information. (affiliate allocation log, 24 hr. discount posting, etc.)~~
- ~~3) Operationally available and unsubscribed capacity~~
- ~~4) Index of customers~~
- ~~5) Transportation Service Provider's tariff (Terms, conditions and rates), or general terms and conditions.~~

- NAESB WGQ Information Requirements Subcommittee has determined that no changes are necessary.
- NAESB WGQ Technical Subcommittee has determined that no changes are necessary.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	8	0	8	3.00	0.00	3

3. Adjourn

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Meeting Attendees and Voting Record

Attendee	Organization	3/16/04	NAESB Member?
<u>Pipelines:</u>			
Dale Davis	Williams Gas Pipeline	√	√
Tom Gwilliam	Iroquois Gas Transmission	√	√
Joe Kardas	National Fuel Gas Supply Corp	√	√
Iris King	Dominion Transmission	√	√
Janie Nielsen	Kern River Gas Transmission	√	√
Micki Schmitz	Northern Natural Gas Company	√	√
Donna Scott	Transwestern Pipeline Company	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√
<u>Services:</u>			
Leigh Spangler	Latitude Technologies Inc	√	√
<u>Producers:</u>			
<u>End Users:</u>			
<u>LDCs:</u>			
<u>Associations:</u>			

Bold signifies Chair

nv – not voting