

**GISB Technical Subcommittee
ANSI Compliance Team Meeting
Final Meeting Minutes
Duke Energy, Houston, TX
March 13, 1998
2:00 - 4:30**

1. Welcome and Introductions

Denise Breeden called the meeting to order. Introductions were made. The start of the meeting was delayed from the published agenda due to a subsequently scheduled Interpretations Subcommittee Conference Call.

2. Housekeeping

Reviewed by Denise Breeden

3. Anti-Trust Warning

Reviewed by Denise Breeden

4. Adoption of Agenda

Agenda adopted as drafted.

5. Adoption of Meeting Minutes

March 3, 1998 - adopted as amended (see home page for final version)

6. Final Review of X12 Migration Plan Report for Executive Committee

Review of draft report prepared by Bob Wallenhorst and Kim Van Pelt.

General discussion about the timeline (order, timing, etc.)

Discussion about location of the Invoice in the timeline (location as determined at the last ACT meeting).

Add statement to the timeline that we will re-evaluate our timeline after we have completed the evaluation of the Nomination related datasets. This statement will be added in August 1998 after the review of proposed changes with Sarita. If we determine timeline changes are needed after this reevaluation, we'll report any changes needed to the EC in September 1998 (i.e. we won't report back in September unless changes are needed).

Discussion that we may get opposition from EC members to not address Nominations until after all the BPS rounds have been completed and they get back to Nominations. If we do get this opposition, we'll simply explain our reasoning for picking this schedule (have to start somewhere, things will always be changing, etc.)

We are not opposed to switching the order of the datasets on the schedule, just as long as the EC understands the effects of doing that and our reasoning for setting up the schedule like we did.

Add a line to the timeline for “Publish the Y2K Invoice in the Invoice Related Standards” to July 1998.

On the “Review proposed changes with X12 representative” lines, add parenthesized “(work from April - August)”, “(work from September - May)”, and “(work from July - September)” respectively.

In Overall Goal section:

Draft: *All GISB EDI documents should be reviewed and modified for X12 compliance, includes X12 approval of necessary codes/usage and/or developing new transaction sets.*

- *Consistent with GISB’s commitment to ANSI X12 Standards*
- *Responsive to request R97064 to request approval of codes from X12*
- *Provides X12 standardization for member companies doing EDI in multiple disciplines (e.g., retail, banking, warehousing)*

change “includes” in the first sentence to “including”; change “X12 approval” to “X12 Subcommittee approval”; change “developing” to “development of”.

Add “Reasons for undertaking this process include:” before the bullets. In first bullet, remove “Consistent with”; on second bullet, change sentence to “Responding to request R97064 (to obtain code approvals from X12 Subcommittees)”; on third bullet, remove “Provides”.

Change order to be R97064 first, X12 standardization second, GISB’s commitment to ANSI last to “hit home”

Change wording of third bullet (now second bullet) to be “X12 standardization for member companies doing EDI with trading partners in other industries performing similar functions (e.g. invoicing, payments)

Change beginning of first sentence to “Overall Goal: To review and modify all GISB EDI documents for X12 compliance, including ...”

Change heading of section from “Overall Goal” to “Background”

Feasibility Study section:

Draft: *Purpose: To determine if the steps identified by Technical were sufficient and to gauge the time required to review, modify, and create X12 data maintenance requests for each transaction set.*

Approach: Applied steps in review and modification of Statement of Account and Payment Remittance

- Results: The top-down approach (data set > segment > data element) is workable*
- *Created Data Maintenance Requests (DMR) for needed X12 modifications*

change Purpose statement to “To validate and benchmark ACT’s plan for the review and modification of the transaction sets, and the creation of resulting X12 Data Maintenance

Requests (DMRs).

Change Approach statement to: "A top-down approach (transaction set > segment > data element > code value) was used to review and modify the Statement of Account and Payment Remittance transaction sets."

Change Results statement to: "The top-down approach is working, and Data Maintenance Requests were created and submitted to X12 for needed modifications."

Education Update section:

Draft: - *In 12/97, ACT met with API/PIDX and X12 representatives who provided background on X12 subcommittee interaction, timelines for DMR review/approval and the X12 standards publication process.*

- *Reviewed initial modifications of Statement of Account and Payment Remittance.*
- *ACT representatives attended the 2/98 PIDX meeting where our draft DMRs were presented and support garnered.*
- *ACT representatives attended the 2/98 X12 meetings to view the process first hand and initiate consideration of our draft DMRs*

revise second bullet to "In 12/97, ACT, API/PIDX, and X12 representatives reviewed ACT's initial modifications to the Statement of Account and Payment Remittance transaction sets." In third bullet, change "our" to "GISB's"; change "support garnered" to "support was garnered". In fourth bullet, change "our" to "GISB's"; change "the process" to "the ANSI X12 process"; add hyphen to first-hand

ANSI Participation section:

Draft: - *During the 2/98 X12 meetings, ACT reps participated in preliminary reviews of our DMRs by various X12 subcommittees. Revised DMRs based on input received.*
- *Submitted the revised DMRs to X12 on 2/27/98 for approval at their 6/98 meeting.*

change "reps" to "representatives"; change "our" to "GISB's"; change "their 6/98 meeting" to "the 6/98 X12 meeting"; change second sentence to "The DMRs were revised based on the input received." restructure second bullet to "The revised DMRs were submitted to X12 on 2/27/98 for review and consideration at the 6/98 X12 meeting."

Migration Plan - Key Points section:

Draft: - *Plan based on approximately 2 days/month of ACT work. Significant increase in work assigned to Technical Subcommittee may impact migration timing and/or order.*
- *Suggest a January 1999 GISB Invoice Related Standards Implementation Guide Release of Y2K capable documents.*
- *Plan takes into account timing of X12 submittals and reviews. Anticipate that X12 compliance will always require X12 changes and, in some cases, new X12 transaction sets.*

change first bullet to: "ACT made the following timeline assumptions: (bullet) ACT will meet two days per month
(bullet) Technical Subcommittee's workload will not significantly increase during this timeframe."

move second bullet to last and change to "ACT proposes a January 1999 release of the GISB Invoice Related Standards Implementation Guide for Y2K compliance"

third bullet: move to under Timeline Assumptions bullet and change to "The order within the timeline is influenced by the deadlines imposed by the current schedule for DMR submission "

See the final version of the ACT Report/Migration Plan Presentation for the EC posted with the minutes for this meeting on the GISB home page.

7. Other Business

none

8. Next Meeting Date and Location

March 25/26

9:00 - 4:30 Wednesday

10:30 - 4:30 Thursday (meeting may begin at 9:00 if BPS meeting is canceled)

Enron

Map Invoice to 4010 - no changes except Y2K

9. Adjourn

Attendees:

Denise Breeden	El Paso Energy
Kim Van Pelt	Duke Energy
Bob Wallenhorst	Exxon
Andy Sicignano	Enron Capital and Trade
Jim Keisler	Transco
Mary Draemer	Enron Transportation and Storage
Tammy Lee-Jaquet	Enron Transportation and Storage