

**GISB Technical Subcommittee  
ANSI Compliance Team Meeting  
Final Meeting Minutes  
Transco, Houston, TX  
March 3, 1998  
1:30 - 4:30**

**1. Welcome and Introductions**

Denise Breeden called the meeting to order. Introductions were made.

**2. Housekeeping**

Reviewed by Jim Keisler

**3. Anti-Trust Warning**

Reviewed by Denise Breeden

**4. Adoption of Agenda**

Revise agenda to move Adoption of Meeting Minutes to after Complete Migration Plan Timeline to allow for more time during the meeting to complete the timeline.  
Agenda adopted as amended.

**5. Adoption of Meeting Minutes**

February 27, 1998 - postponed until later in the meeting

**6. Review Migration Plan progress from 2/27/98 Meeting**

Question about whether the timeline is for ANSI X12 compliance or both X12 and Year 2000 (Y2K) compliance. The goal is X12 compliance but we will also be looking at Y2K to make sure we don't need additional changes for that. Previous reviews of the documents indicate that only the Invoice related documents need changes for GISB data elements to be Y2K compliant. The one exception to the timeline being for ANSI X12 compliance is the fact that the Invoice will be addressed for Y2K compliance only during its first occurrence on the timeline, and for X12 compliance and outstanding GISB requests later.

Note that the March 26/27 meeting was moved to March 25/26 due to a scheduling conflict with another GISB meeting.

**7. Complete Migration Plan Timeline**

Notes:

Someone asked the question: Why are we remapping Invoice to 4020 since we won't yet be making it X12 compliant? Answer: We were doing it because we were moving the other two documents within the Invoice Related Standards, but there's no reason to move the Invoice to 4020 since it will already be published in 4010 by GISB in July 1998.

Flowing Gas round is first in BPS, then Invoicing round next, both in 1998. We won't

want to schedule our review/changes to any of the documents before BPS completes their part, so we'll need to keep this in mind when doing our schedule.

Add statement to our report: Due to BPS work and other factors within GISB, the schedule below may change based on when the business changes within the documents are completed. If new documents are approved by the business groups within GISB, they will be done by the main Technical Subcommittee instead of the ANSI Compliance Team. However, we'll leave the time slot for the Confirmation Response Quick Response in our timeline so that we can review the mapping that Technical did once we get to the other related documents in our schedule.

Need to make a statement in our report that the Invoicing data sets are the only GISB documents that need to be changed for Y2K Compliance for GISB data elements. Other documents have been reviewed and do not have any GISB data elements mapped in a non-Y2K compliant manner.

Some discussion from members of FTTF to the effect that: There is nothing in the standards that prevents a company from being Y2K compliant.

We cannot make the blanket statement that all our standards will be Y2K compliant since the first Y2K compliant ANSI X12 version is 4010 and we will not have all our documents moved to 4010 by the year 2000. ANSI X12 versions prior to 4010 have mandatory 6/6 DT elements within beginning segments, etc.. However, we won't bring this up at the EC because if a company is using these non-GISB data elements, it is their responsibility to use them correctly, including handling the determination of century appropriately. All the GISB data elements will be Y2K compliant, and we don't want to confuse any EC members with the technical details of mandatory ANSI X12 fields that are not used for GISB data elements. We will review this approach with Bob Wallenhorst.

Text on this subject to be included in report to EC:

"The GISB data elements will be mapped in a Year 2000 compliant fashion assuming GISB publishes the January, 1999 interim version. In this publication, all the GISB data elements will be in DTM segments where the century is specified or in Year 2000 compliant date fields."

During the report, this should be discussed when we discuss the publication of an interim guide in our Jan 99 time line.

For the report, we will want to integrate our timeline (March 98 - Jan 99 with the milestones and EC dates) with our timeline that includes the documents and days per month required. We won't show the estimated number of days for each document in our timeline report. We'll only show the months in which to address the specific documents.

Possibly put this in a graphical timeline.

We won't mention the Feb, June, and October DISA deadlines in our timeline, but we'll make sure to discuss the DISA deadlines during the "Education Update" section or

“ANSI Participation Feedback” section of the report.

Need to find out from Sarita (by our March 13 meeting) when we can get the 4020 mappings to see if it will impact our timeline. We are assuming we can get them before the December publication. If we have to push the remap of the Payment Remittance and Statement of Account to November or December, can an interim GISB guide be published in February or March?

Note that EDISIM will not have 4020 updates for use when preparing the 4020 mapping that will be given to the EC in November. Will this be a problem?

Tentative timeline:

Mar 25/26	Map Invoice to 4010 - no changes except Y2K
April 9	Invoice changes to GISB office for 30 day comment
May 14	Invoice to EC, issue ratification
June	end ratification for Invoice
July 31	publish Y2K Invoice mapping
Oct 98	?? Get documents from X12 for 4020
	Map Payment Remittance and Statement of Account into 4020
Oct 8, 98	Issue for 30 Day Comment period
Nov 12, 98	EC to approve Payment Remittance and Statement of Account in 4020
Jan 99	Interim Implementation Guide published for Y2K compliance

Proposed months to address documents and estimated number of meeting days for each:

Apr 98	2	Nomination
May 98	1	Nomination Quick Response
May 98	1	Scheduled Quantity
June 98	2	Request for Confirmation
July 98	1	Confirmation Response
July 98	1	Confirmation Response Quick Response
Aug 98	1	Scheduled Quantity for Operator
Aug 98	1	meet to review these with Sarita
Sept/Oct 98	3	Shipper Imbalance
Oct/Nov 98	2	Remap Payment Remittance and Statement of Account into 4020
Jan/Feb 99	3	Measured Volume Audit Statement
March 99	2	Measurement Information Statement
Apr/May 99	3	Invoice
May/June 99	2	Meet with Sarita for Review

Recall for this discussion that deadlines for submitting DMRs to DISA are in February, June, and October

July 99	2	Pre-Determined Allocation
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Aug 99            1            PDA Quick Response  
Aug/Sept 99    3            Allocation  
  
Sept/Oct 99    2            Meet with Sarita for Review

Since Capacity Release is on the BPS schedule for 1999, we'll start our review in January 2000. We'll prioritize the documents within Capacity Release at that time. Since there are currently 17 Capacity Release documents, some of which will need extensive revisions, we estimate it will take approximately 24 months.

After we talk about the schedule, we should recap a couple of points:

- 1) Recommendation of the Jan 1999 interim Implementation Guide for Y2K compliance.
- 2) We'll do an initial Y2K mapping of Invoice only and then come back for X12 compliance after BPS is done with the Invoicing round
- 3) This is an aggressive timeline so we don't see this timeline being compressed, but items may shift around based on changing priorities and work completed by the business groups within GISB.

#### **7a. Adoption of Meeting Minutes (moved from item 5)**

February 27, 1998 - minutes adopted as amended (see home page for final minutes)

#### **8. Other Business**

#### **9. Next Meeting Date and Location**

March 13  
1:30 - 4:30  
Duke Energy  
Review & finalize draft of this report for March EC meeting

March 25/26  
9:00 - 4:30 Wednesday  
10:30 - 4:30 Thursday (meeting may begin at 9:00 if BPS meeting is canceled)  
Enron  
Map Invoice to 4010 - no changes except Y2K

#### **10. Adjourn**

##### **Attendees:**

Denise Breeden	El Paso Energy
Andy Sicignano	Enron Capital and Trade
Mary Dramer	Enron Transportation and Storage

Tammy Lee-Jaquet      Enron Transportation and Storage  
Jim Keisler              Transco