



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Technical Electronic Implementation Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Technical Electronic Implementation Subcommittee Meeting – August 8, 2003

DATE: September 8, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Technical Electronic Implementation Subcommittee
August 8, 2003 (8:30 a.m. – 4:30 p.m. Eastern)
Final Minutes**

1. Welcome

Mr. Jarrett opened the meeting and gave the antitrust advice. Introductions were made. Mr. Jarrett added a discussion of 2004 annual plan dates to the agenda. Ms. Kiselewich moved, seconded by Mr. Dodson to adopt the agenda as modified. The agenda was adopted absent objection. Mr. Burden stated that the Wholesale Gas Quadrant EDM Subcommittee was given approval to work with the Retail Quadrants to develop a separate Electronic Transport (ET) manual. September 8, 2003 in Richmond, VA was suggested as the date to hold the first multi-quadrant meeting. Mr. Dodson moved, seconded by Mr. Behr to adopt the draft minutes from June 9-10, 2003 as written. The minutes were adopted absent objection.

2. Discuss the Development of a Generic EDI/EDM for the RGQ and REQ

On Mr. Behr's suggestion, participants discussed an outline for the ET manual. A draft of the outline is posted as an attachment to these minutes. Mr. Jarrett requested that comments on the outline be received by August 15.

Discussion of Annual Plan Dates

The group discussed the coordination of the timing of the work on the joint ET with the Quadrant EDMs. It was suggested that by December 31, 2003 the subcommittees should have a good feel for the contents and structure of the ET. Then the quadrants can begin work on the quadrant EDMs. It was suggested that the ET should be done by March 31, 2004 and it should be a single annual plan item. Further, it was suggested that each quadrant should have a separate annual plan item dealing with their quadrant EDM.

3. Discussion of TEIS Open Issues

Mr. Behr referred participants to his proposals based on the open issues. It was agreed to review these proposals briefly and then post them for comment to be discussed at the next meeting.

4. Adjourn

Mr. Dodson moved, seconded by Mr. Behr to adjourn the meeting on August 8, 2003 at 10:49 am Eastern.



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5. Attendees

Name	Company	In Person/Phone
Arroyo, Heidi	Southern Company	Phone
Behr, George	Energy Services Group	In Person
Burden, Christopher	Williams	In Person
Cline, Jesse	EC Power	Phone
Dodson, Greg	Dominion	In Person
Hess, Theresa	Reliant Energy Retail Services	In Person
Jarrett, Mark	Southern Company	In Person
Kaloi, Gerald	PECO	In Person
Kiselewich, Ruth	Baltimore Gas & Electric	In Person
McKeever, Debbie	Oncor	Phone
McMillan, Meghan	NAESB	Phone
Thiry, Ken	Wisconsin Public Service	Phone