



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
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TO: NAESB Retail Gas Quadrant, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Draft Minutes from the NAESB Retail Gas Quadrant Technical Electronic Implementation Subcommittee Conference Call - February 24, 2003
DATE: March 5, 2003

**Retail Gas Quadrant
Technical Electronic Implementation Subcommittee
February 24, 2003
Draft Minutes**

1. Administrative

Mr. Behr opened the meeting and gave the antitrust guidelines. Introductions were made. Mr. Novak moved, seconded by Mr. Sarafin, to adopt the agenda. Upon a procedural vote the agenda was adopted as written.

2. Annual Plan Task #2 - EDM Review - Subcommittee Planning

Mr. Novak noted one of the differences between Wholesale Gas Quadrant (WGQ) and RGQ is that the RGQ may be a bit more expansive and permissive of certain technologies. He stated many LDCs have web-based enrollment processes and many use flat files, and these are areas where the RGQ TEIS needs to review what is in the WGQ EDM. Mr. Novak also noted the Gas Practices Inventory Task Force (GPITF) will help with this effort. Mr. Behr suggested interested members of the RGQ TEIS might want to participate in the March 3-5, 2003 Retail Electric Quadrant (REQ) TEIS meetings before reconvening to develop a more concrete work plan.

3. Coordination With Subcommittees & Task Forces from Other Quadrants

Mr. Novak reviewed the discussion at the February EC meetings concerning coordination between quadrants. He noted the REQ TEIS and WGQ EDM subcommittee are making attempts to coordinate and suggested the RGQ TEIS join that effort. Mr. Novak stated a joint meeting between the REQ TEIS and the WGQ EDM Subcommittees is scheduled for March 5, 2003 in Houston, TX. Mr. Behr volunteered to contact Mr. Spangler to make sure the RGQ TEIS is involved in the coordination effort.

Mr. Seshadri reviewed the REQ TEIS' progress with their review of the WGQ EDM document. He noted the subcommittee is working to adapt the WGQ EDM Standards for use in the REQ and is about half way through with the review of the document. Mr. Seshadri reported the REQ TEIS is currently considering coordination with the WGQ EDM Subcommittee.

4. Other Business

Use of Subcommittee/Task Force Listservers

Mr. Novak noted the NAESB office is currently developing a list serve. Mr. Novak offered to contact the NAESB office for an update on the status of this project.

5. Next Meeting(s) and Agenda

It was decided to wait until after the March 5, 2003 REQ TEIS/WGQ EDM meeting to schedule the next RGQ TEIS meeting. Mr. Moran volunteered to talk with Mr. Brooks to see how closely the RGQ TEIS can work with the REQ TEIS.



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6. Adjourn

Mr. Novak moved, seconded by Mr. Seshadri, to adjourn the meeting on February 24, 2003 at 10:26 a.m. CDT.

7. Attendees

Name	Company
Arnaout, Mariam	American Gas Association
Behr, George	Energy Services Group
Jansen, Joe	PSE&G
Jones, Dan	Cincinnati Gas and Electric
Kramer, Bernard	Michigan Consolidated
McMillan, Meghan	NAESB
Nishida, Leslie	Wisconsin Public Service Corporation
Sarafin, Alexander	NiSource
Seshadri, Vijay	PSE&G