

North American Energy Standards Board

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TO: Retail Gas Quadrant Members & Interested Industry Participants
FROM: RGQ Technical Electronic Implementation Subcommittee Co-Chairs (George Behr, Rod Sipe) and Rae McQuade, Executive Director
RE: Draft Agenda for the RGQ Technical Electronic Implementation Subcommittee
Kick-off Meeting – February 3, 2003
DATE: January 21, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL GAS QUADRANT
RGQ TECHNICAL ELECTRONIC IMPLEMENTATION SUBCOMMITTEE
KICK-OFF MEETING**

**Monday, February 3, 2003
11:00 a.m.- 12:30p.m. local time
(10:00 a.m.- 11:30 a.m. CCT)**

DRAFT AGENDA

Please call the NAESB office (713-356-0060) for the phone number, conference leader and pass code

- 1. Administrative:**
 - Welcome, Antitrust, Attendee Roll Call, Adoption of Agenda**
- 2. Election of Chairs/Co-Chairs**
- 3. Mission Statement Development**
- 4. Review of RGQ Annual Plan**
- 5. Coordination With Subcommittees & Task Forces from Other Quadrants**
- 6. Other Business**
 - Use of Subcommittee/Task Force Listservers**
- 7. Next Meeting(s) and Agenda**
- 8. Adjourn**