



## North American Energy Standards Board

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Home Page: [www.naesb.org](http://www.naesb.org)

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**TO:** REQ/RGQ SUIS members, Posting for Other Interested Industry Participants  
**FROM:** Bill Newbold, Detroit Edison, REQ SUIS Co-Chair  
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair  
**RE:** Agenda for REQ/RGQ SUIS Meeting – September 11, 2003  
**DATE:** August 20, 2003

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
RETAIL ELECTRIC QUADRANT/RETAILGAS QUADRANT  
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

### MEETING ANNOUNCEMENT

**WHERE:** Dominion Virginia Power  
701 East Cary St.  
Richmond, VA

*See Meeting Arrangements on NAESB web site*

**WHEN:** Thursday, September 11, 2003  
8:30 AM – 5:00 PM (Eastern Time)

**TELECONFERENCING:**  
Dial in number: **(888) 730-9136**  
Passcode: **SUIS**  
Leader: **McQuade**

**PURPOSE:** To begin discussion and development of Model Business Practices for Supplier Licensing/Supplier Certification

The CUBR/EEI Uniform Business Practices chapter on Supplier Licensing has been posted to the SUIS web site as a resource document. Participants are encouraged to submit other relevant documents to NAESB for posting. Please post these documents by August 29 to allow participants sufficient time to review them prior to the meeting.

Any materials for the meeting will be posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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### RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT

#### Joint Supplier-Utility Interface Subcommittee Meeting

#### REVISED DRAFT AGENDA

Thursday September 11, 2003 8:30 – 3:00 (EDT)

- 8:30 – 9:00 AM 1. **Administrative**
- Welcome to members and attendees
  - Antitrust Guidelines
  - Introductions
  - Adoption of Agenda
  - Adoption of Draft Minutes of July 15-16, 2003 SUIIS meeting
  - Adoption of Draft Minutes of July 31, 2003 SUIIS conference call
  - Adoption of Draft Minutes of August 11, 2003 SUIIS conference call
- 9:00 – 9:15 2. **Review of Creditworthiness Status**
- Recommendations sent to Executive Committee
  - Non-Disclosure Agreement on hold
- 9:15 – 10:00 3. **Discussion of Supplier Licensing Task Scope**
- Practice vs. policy
  - Licensing, Certification, or both
  - Review of Existing Documents
    - CUBR/EEI UBP Chapter on Supplier Licensing
    - Other Documents posted prior to meeting
- 10:00 – 10:15 4. **Break**
- 10:15 – 12:00 5. **Discussion of Supplier Licensing Task Scope (Continued)**
- 12:00 – 12:45 6. **Lunch**
- 12:45 – 2:30 7. **Supplier Licensing/Certification Disucssion**
- 2:30 – 2:45 8. **Break**
- 2:45 – 4:00 9. **Supplier Licensing/Certification Disucssion (Continued)**
- 4:00 – 5:00 10. **Next Steps**
- 5:00 PM 11. **Adjourn**