



North American Energy Standards Board

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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee Meeting – September 11, 2003

DATE: October 23, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Supplier-Utility Interface Subcommittee
September 11, 2003 (8:30 a.m. – 3:00 p.m. Eastern)
Final Minutes**

1. Administrative

Mr. Newbold opened the meeting and gave the antitrust advice. Introductions were made. Mr. Barkas moved, seconded by Ms. McCain to adopt the agenda as modified. The agenda was adopted absent objection. Modifications were made to the July 15-16, 2003 Draft Minutes. Mr. Wolfe moved, seconded by Ms. McCain to adopt the draft minutes as modified. The minutes were adopted as modified absent objection. Mr. Gross moved, seconded by Mr. Minneman to adopt the July 31, 2003 draft minutes as written. The draft minutes were adopted as written absent objection. Modifications were made to the August 11, 2003 draft minutes. Mr. Rone moved, seconded by Ms. Yetman to adopt the draft minutes as modified. The modified minutes were adopted absent objection.

2. Review of Creditworthiness Status

- Recommendations sent to Executive Committee

Mr. Newbold review the voting process and noted that all votes and comments received on this recommendation will be sent to the Executive Committee.

- Non-Disclosure Agreement on hold

It was noted that the Executive Committee discussed the possibility of organizing a Contracts Subcommittee, but a formal decision was not made regarding this issue. The Contracts Subcommittee issue will be on the agenda for the October EC meeting.

- Discussion of Necessary Technical Implementation Details

Ms. McCain noted if there are any technical requirements needed to complete the creditworthiness standards then the subcommittee should suggest to the EC that the ratification of the business practices should wait until the standards are fully staffed. There was a general consensus that technical standards would not be needed for the creditworthiness business practices.

There was a brief discussion concerning the incomplete sections of the standards (Executive Summary, Introduction). The following volunteers were recruited to help draft these sections, possibly with the aide of a technical writer: Mr. Connor, Mr. Newbold, Ms. McCain, and Mr. Precht.

3. Discussion of Supplier Licensing Task Scope

Mr. Newbold noted Ms. Alexander has contributed a memo to advise the subcommittee concerning the Supplier Licensing issue. This memo is posted on the NAESB website as a workpaper for this meeting. Concerns were voiced regarding how policy issues would affect the subcommittee's work



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on this item. It was noted that if the SUIS subcommittees determine they are unable to address this item, then some modifications to the annual plan would be necessary.

Mr. Novak moved, seconded by Mr. Precht whereas, the REQ and RGQ Supplier Utility Interface Subcommittees (SUIS) have jointly deliberated on the Supplier Licensing Annual Plan activity and determined that the policy issues associated with this topic make progress unlikely, the two SUIS recommend to the REQ and RGQ Executive Committees that the Supplier Licensing activity be deferred. Furthermore, in order to build upon the strong working partnership between the REQ and RGQ, the two Subcommittees jointly recommend that the next body of work for SUIS should be the Annual Plan item "Market Participant Interactions". Upon a procedural vote, the motion passed unanimously.

4. Supplier Licensing/Certification Discussion

See discussion in item three (3).

5. Next Steps

Mr. Zavodnick suggested they discuss the 2004 Annual Plan so the SUIS can submit their comments for the Annual Plan Subcommittee meeting on September 15, 2003. The SUIS reviewed both REQ and RGQ Annual Plans to determine possible completion dates and coordination between the quadrants.

It was decided that:

- The meter reading item on the REQ plan does not apply to the RGQ plan.
- The load profiling item on the REQ plan does not apply to the RGQ plan.
- The market participant interactions item will be addressed next on the annual plan and will be considered jointly by both quadrants.
- The utility supplier disputes item will also be considered jointly by the REQ and RGQ.
- The settlement processes item on the REQ plan does not apply to the RGQ plan.
- The utility supplier disputes item should be listed after the market participant interactions item, and that the electric only items should be moved down below the joint items.
- It was agreed that the two quadrants should address EDM standards jointly.
- It was noted that the estimated completion date for the Non-EDM standards should be the 4th quarter in 2004.
- It was agreed that the language of the joint items should be the same on both annual plans.

6. Adjourn

Mr. Minneman moved, seconded by Mr. Precht to adjourn the meeting on September 11, 2003 at 11:34 a.m. Eastern.



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7. Attendees

Name	Company	In Person/Phone
Barkas, Bill	Dominion Retail	In Person
Connor, Pete	NiSource	Phone
Coyle, Mike	PSE&G	In Person
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services Co.	In Person
Gross, Blake	American Electric Power	In Person
Heath, Cathy	Georgia Power	Phone
Jones, Dan	Cinergy	Phone
Kipness, Irwin	The Mills Group	Phone
McCain, Marcy	Duke Energy Gas Transmission	Phone
McMillan, Meghan	NAESB	Phone
Minneman, James	PPL Solutions	In Person
Moran, Terry	Public Service Electric & Gas	Phone
Newbold, Bill	Detroit Edison	In Person
Nishida, Leslie	WI Public Service Corp.	Phone
Novak, Michael	National Fuel	Phone
Precht, Phil	Baltimore Gas & Electric	In Person
Ray, Judy	Alabama Power Co.	In Person
Rone, Thomas	Allegheny Power	In Person
Sarafin, Alexander	NiSource	Phone
Thiry, Ken	Wisconsin Public Service	Phone
Wolf, Bill	Baltimore Gas & Electric	In Person
Yetman, Kathleen	National Grid	In Person
Zavodnick, Steve	Baltimore Gas & Electric	Phone