



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

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**TO:** REQ/RGQ SUIS members, Posting for Other Interested Industry Participants  
**FROM:** Bill Newbold, Detroit Edison, REQ SUIS Co-Chair  
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair  
**RE:** Agenda for REQ/RGQ SUIS Meeting July 15-16, 2003  
**DATE:** July 10, 2003

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT  
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

**July 15-16, 2003**

**July 15 – 1:00 pm - 5:00 pm (Eastern Daylight Time)**

**July 16 – 8:30 am - 5:00 pm (Eastern Daylight Time)**

**MEETING ANNOUNCEMENT**

**WHERE:** American Electric Power  
1 Riverside Plaza  
Columbus, Ohio

***See Meeting Arrangements on NAESB web site***

**TELECONFERENCING:**

Please contact the NAESB office at 713-356-0060 for the conference details.

**PURPOSE:** To review the Model Non-Disclosure Agreement, creditworthiness process flows, perform a final review on proposed Model Business Practices, and, if possible, vote to recommend the Creditworthiness Model Business Practices to the Executive Committee.

**The principal workpaper for this meeting will be the latest version of the Creditworthiness document, “Credit V8-3.1”, along with compiled comments received by July 9.**

Any additional materials for the meeting will be emailed to the participants and posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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### RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT

#### Joint Supplier-Utility Interface Subcommittee Meeting

### DRAFT AGENDA

#### July 15 – 1:00 pm - 5:00 pm (Eastern Daylight Time)

1. **Administrative (1:00 pm – 1:30 pm)**
  - Welcome to members and attendees
  - Antitrust Guidelines
  - Introductions
  - Adoption of Agenda
  - Adoption of Draft Minutes of June 19, 2003 SUIS conference call
  
2. **Review of Creditworthiness Document (Credit V8-3.doc) (1:30 – 5:00 pm)**
  - **Review of Exhibits**
    - Non-Disclosure Agreement
    - Process Diagrams (Now in Overview Section)

#### July 16 – 8:30 am - 5:00 pm (Eastern Daylight Time)

3. **Review of Creditworthiness Document (8:30 am – 2:00 pm)**
  - **Continued Review of Exhibits (If Needed)**
  
  - **Discussion on Key Issues**
    - Timing
      - Model Business Practice 1.3.1.12
      - WGQ Approach
    - Unsecured Credit vs. Credit
    - Is Applicant's name Confidential Information?
      - Model Business Practice 1.8.1.1
  
  - **Review of Final Comments on Creditworthiness Model Business Practices**
  
4. **Vote on Amended Model Business Practices (3:00 pm – 4:30 pm)**
  
5. **SUIS Next Steps (4:30 – 5:00 pm)**
  
6. **Adjourn**