



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

TO: REQ/RGQ SUIS members, Posting for Other Interested Industry Participants
FROM: Bill Newbold, Detroit Edison, REQ SUIS Co-Chair
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair
RE: Agenda for REQ/RGQ SUIS Conference Call – June 19, 2003
DATE: June 11, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

June 19, 2003
11:00 am – 1:00 pm (Central Daylight Time)

MEETING ANNOUNCEMENT – CONFERENCE CALL

TELECONFERENCING: Please contact the NAESB office at 713-356-0060 for the dial-in number and passcode.

PURPOSE: To discuss the impacts of recent REQ/RGQ Executive Committee decisions related to Model Business Practice formatting and the role of the Glossary Subcommittee, to review content of Draft Eight of Creditworthiness Model Business Practices, and plan next steps for REQ/RGQ SUIS .

The principal workpaper for this conference call will be the latest version of the Creditworthiness document, “**Credit V8-2**”, which will be e-mailed to participants and posted to the web site.

Any additional materials for the meeting will be emailed to the participants and posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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Joint Supplier-Utility Interface Subcommittee Meeting

AGENDA

Thursday June 19, 2003 11:00 am – 1:00 pm (Central Daylight Time)

1. **Administrative**
 - Welcome to members and attendees
 - Antitrust Guidelines
 - Introductions
 - Adoption of Agenda
 - Adoption of Draft Minutes of May 15, 2003 SUIS meeting

2. **REQ/RGQ Executive Committee Decisions Made June 4, 2003**
 - Document Format
 - Glossary Subcommittee
 - ***P We need to participate in June 20, 2003 Glossary Subcommittee Conference Call! They will be working on SUIS definitions.***

3. **Review of Creditworthiness Document (Credit V8-2.doc)**
 - **MBP 1.3.1.12**
 - What timing did we intend? 5 Business days?
 - **Review of Exhibits**
 - Non-Disclosure Agreement
 - Process Diagrams

4. **Next Steps**
 - **July 15-16 Meeting in Columbus, Ohio**
 - July 15, 1:00 pm – 5:00 pm; July 16, 8:30 am – 5:00 pm
 - Possible Vote to send Model Business Practices to EC
 - *Must do so by August 19 to make October EC Meeting*
 - **Possible Early August Conference Call**
 - If needed to vote out Creditworthiness MBP's
 - **September Meeting in Detroit**

5. **New Business**
6. **Adjourn**