



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

---

**TO:** REQ/RGQ SUIS members, Posting for Other Interested Industry Participants  
**FROM:** Bill Newbold, Detroit Edison  
Suzanne Calcagno, UBS Warburg Energy  
**RE:** Agenda for REQ/RGQ SUIS Meeting – May 15, 2003  
**DATE:** May 7, 2003

---

**NORTH AMERICAN ENERGY STANDARDS BOARD  
RETAIL ELECTRIC QUADRANT/RETAILGAS QUADRANT  
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

**May 15, 2003**  
**8:30 AM – 3:00 PM (Eastern Time)**

**MEETING ANNOUNCEMENT**

**WHERE:** Renaissance Orlando - Airport  
5445 Forbes Place,  
Orlando, FL 32812

***See Meeting Arrangements on NAESB web site***

**WHEN:** May 15, 2003  
8:30 AM – 3:00 PM (Eastern)

**TELECONFERENCING:**

Please contact the NAESB office at 713-356-0060 for the conference number.

**PURPOSE:** To review content of draft seven of Creditworthiness Model Business Practices and plan next steps for REQ/RGQ SUIS to work together on standards-creation process.

Any materials for the meeting will be emailed to the participants and posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

---

### RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT

#### Joint Supplier-Utility Interface Subcommittee Meeting

### AGENDA

Thursday May 15, 2003 8:30 – 3:00 (EDT)

- |                |    |  |  |
|----------------|----|--|--|
| 8:30 – 8:50 AM | 1. | <b><u>Administrative</u></b>   | Newbold  |
|                |    | <ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Antitrust Guidelines</li><li>• Introductions</li><li>• Adoption of Agenda</li><li>• Adoption of Draft Minutes of April 3, 2003 SUIS meeting</li></ul>   |  |
| 8:50 – 9:45    | 2. | <b><u>Review of Creditworthiness Document</u></b>  |  |
|                |    | <ul style="list-style-type: none"><li>• <b>Principles</b></li><li>• <b>Definitions</b></li></ul>   | Newbold  |
| 9:45 – 10:00   | 4. | <b>Break</b>   |  |
| 10:00 – 12:00  | 5. | <b><u>Review of Creditworthiness Document (Cont'd)</u></b>   |  |
|                |    | <ul style="list-style-type: none"><li>• <b>Model Business Practices</b><ul style="list-style-type: none"><li>– Overall</li><li>– Determination of Risk Exposure</li><li>– Determination of Initial Unsecured Credit Limit</li><li>– Reconsideration of Unsecured Credit Limit</li><li>– Disqualification/Remedies</li><li>– Security Instruments</li><li>– Calling on Security</li><li>– Confidentiality</li></ul></li></ul> | Newbold<br>Krauss<br>Edwards<br>Newbold<br><br>Gross<br>Wilen<br>Newbold |
| 12:00 – 12:45  | 6. | <b>Lunch</b>   |  |
| 12:45 – 2:30   | 7. | <b><u>Review of Creditworthiness Document (Cont'd)</u></b>   |  |
|                |    | <ul style="list-style-type: none"><li>• <b>Review of Exhibits</b><ul style="list-style-type: none"><li>– Process Diagram</li><li>– Non-Disclosure Agreement</li></ul></li></ul>  | Newbold  |
| 2:30 – 3:00    | 8. | <b><u>Next Steps</u></b>   | Newbold  |
| 3:00 PM        | 9. | <b><u>Adjourn</u></b>  |  |