



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittees, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee Meeting – April 3, 2003

DATE: April 28, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Supplier-Utility Interface Subcommittee
April 3, 2003
Final Minutes**

1. Welcome

Mr. Newbold opened the meeting and gave the antitrust guidelines. The agenda was adopted as drafted. The draft minutes from February 25, 2003 were adopted with modifications.

2. Joint REQ/RGQ EC, REQ EC actions of 2/19

Mr. Newbold stated that during the February 19, 2003 joint REQ/RGQ EC meeting the coordination of the RGQ and REQ subcommittees was discussed. He noted the consensus of the two ECs was that the RGQ and REQ SUIS subcommittees will work together. Mr. Newbold stated that the REQ EC established the Glossary Subcommittee in order to ensure consistency in definitions.

3. Review of REQ SUIS Process to Date

Using a power point presentation, Mr. Newbold reviewed the progress of the REQ SUIS. The presentation is posted on the NAESB web site as a work paper for this meeting.

4. Review of Creditworthiness Document

The SUIS subcommittees reviewed the document and accepted suggestions from participants for changes, deletions, additions, etc. The RGQ SUIS participants were encouraged to make contributions and offer opinions on the content of the draft Creditworthiness document. Please see the attachment to the minutes for a record of the changes made at the meeting.

5. Next Steps

Mr. Newbold reviewed plans for the May 15, 2003 meeting in Orlando, FL. He noted Ms. Garcia from the NAESB office is making arrangements with the hotel for the meeting space. Tentative dates for the July CPS and SUIS meetings have been set for July 15 – 17, 2003.

Mr. Newbold stated the new redline Creditworthiness document would be posted and comments would be compiled before the next meeting. He encouraged the RGQ members to contribute comments.

6. Adjourn

Ms. McCain moved, seconded by Ms. Edwards to adjourn the meeting on April 3, 2003 at 3:00pm Central.



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7. Attendees

Name	Company	In Person/Phone
Alexander, Barbara	Maine Public Advocate	In Person
Arroyo, Heidi	Southern California Edison	In Person
Barkas, Bill	Dominion Retail	In Person
Calcagno, Suzanne	UBS Warburg	Phone
Cunningham, Ann	Baltimore Gas and Electric	Phone
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services Co.	In Person
Hess, Theresa	Reliant Energy Retail Services	In Person
Krauss, Robert	Public Service Electric and Gas	In Person
Mason, Jean	Ameren Services Co.	In Person
McCain, Marcy	Duke Energy Gas Transmission	In Person
McMillan, Meghan	NAESB	Phone
Minneman, Jim	PPL Solutions	Phone
Moran, Terry	Public Service Electric and Gas	In Person
Muzikar, Richard	Consolidated Edison	In Person
Novak, Michael	National Fuel	Phone
Overtree, Ed	Calpine	In Person
Prentice, Karen	Savannah Electric	In Person
Ray, Judy	Alabama Power Company	Phone
Rukis, Ilze	Wisconsin Public Service	In Person
Systma, Don	RJ Rudden Associates	In Person
Thiry, Ken	Wisconsin Public Service	In Person
Thompson, Tamica	Georgia Power Co.	In Person
Wolf, Bill	Baltimore Gas & Electric	Phone
Zavodnick, Steve	Baltimore Gas & Electric	Phone
Zollars, David	Dominion Retail	Phone